

PRESIDENT'S CORNER

News-worthy in Sugarloaf! – As we've been tracking for you, the five speed cushions along De Anza between Parkwood and Cherrywood have now been installed! This process started more than 10 years ago based on HOA members' traffic safety concerns. The city listened, and traffic safety is now improved. Thanks to the many residents who helped along the way and to DPW for working diligently this year to complete the project.

Annual Home Maintenance Award – Each year, Sugarloaf HOA recognizes one home for outstanding exterior maintenance via the city's annual program (recognition by the Mayor and City Council on Oct 20). This year's winner is 3509 Broadview Court – THANK YOU to the homeowners for taking great care of their home and grounds' exterior appearance!!

What's on the Board's Mind?

Important HOA Business This Month:

Budget Process – The Board will finalize the 2026 budget at this month's Board meeting. Please let us know asap if you have suggestions related to budgeting – board@sugarloafhoa.org.

Electronic Documentation – We have only about half our members receiving routine communications via email, such as this newsletter. If you'd like to transition to using email rather than paper, please contact PML (sabrina@pmlmanagement.com). The Board has started reaching out to try and convince you - Electronic distribution saves the HOA money and protects you from rising HOA dues!

Thanks for supporting our HOA!

Bob Kiss, HOA President (president@sugarloafhoa.org)

COMMITTEE REPORTS

Architecture:

Painting and Driveways – We recently worked through the closing of Kelly Moore paints by shifting to Benjamin Moore paints for home exteriors. When it is time to paint, you must use Gray's Paints as your source of our custom exterior colors. Similarly, we have recently become aware that Calstone is no longer selling paver stones. If you are considering replacing your driveway with pavers, please contact the committee for details. We are working on updating our HOA policy on driveway paver stones.

Exterior Changes Reminder - Per our CC&Rs Section 7, exterior changes require HOA approval (includes, but not limited to, painting, roofing, fences, windows, balconies, solar panels, driveways & walkways, decks, other structural changes). Landscaping (plants) and modifications exclusively on the home interior do not typically require approval. There is often a neighbor notification requirement that triggers a need for HOA

approval. If in doubt, please ask – you can email or call the committee chair.

Landscape:

The following service items were completed recently by the HOA landscaping contractor:

- Investigated HOA water usage for Landscape Chair's periodic review. Removed irrigation 2nd start times to reduce usage
- Planning sprinkler relocation in easement near 1900 Parkwood as part of new fence installation
- Raked 5' debris buffer above retaining wall at 1826-1858 Parkwood Dr
- Leaf blew and removed leaves on De Anza sidewalks
- Trimmed Escallonia hedges and raked under canopies of all shrubbery at Toyon common spaces
- Litter and leaf removal from sidewalk areas weekly

Large Tree Maintenance – Please note that the HOA maintains an ongoing tree maintenance program based on an arborist's survey of our catalogued large trees near homes. A portion are serviced each year on a rotating basis. The 2025 schedule work was completed in late July by Loral Landscaping.

Property Maps – San Mateo County property line maps can be found on the web site under Residents/Landscape. Password is the same as for our Governing Documents.

Irrigation System Status – Irrigation system was turned ON in March. Contact PML if you observe any issues. Please don't touch the equipment unless it is an emergency.

Trim-for-View – Please do not trim/cut trees in common areas without prior approval. If you want to trim in the common areas for views at your expense, here is the procedure:

1. Take a picture of the trees to be trimmed.
2. Get an estimate from a qualified tree company (must have a certified arborist on staff)
3. Submit all the above to Joe at PML.
4. The Landscape Committee will review / approve if appropriate
5. The Homeowner pays for trim-for-view work.

Public Safety:

De Anza Traffic Safety / Speed Cushions – Please note some recommended best practices for navigating the cushions:

- **Slow to 15-20 mph** before reaching the cushion
- **Roll over smoothly:** Drive slowly and maintain a straight path with both front wheels hitting the cushions at the same time (allows suspension to compress evenly).
- **Avoid braking while on the cushion:** Keep your foot off the brake to allow your suspension to work properly.

"See Something / Say Something" - Please keep an eye out for behaviors that don't make sense; call the police as necessary. Better safe than sorry. Use 650-522-7700 for non-emergencies.

Emergency Info – Sign up for **San Mateo County’s alert system** at www.smcalert.info for email, text, or phone alerts.

PLEASE FOLLOW CC&Rs AND CITY CODES

Trash/Recycling (subject to fines) – Per CC&Rs Section 8.7 and SM City Code, bins need to be kept out of sight, except on pickup day or the day prior. SMMC 7.16.040 states that bins may not be placed out before 12pm the day prior to collection and must be removed by midnight on collection day. Bins may not be stored in sight from a street, neighboring lot, or common area.

Dog Controls (subject to fines) – Please pick up after your dogs, per law and CC&Rs (S8.6(d)). Leaving a pile or bag of dog poop for someone else to clean up is not helpful. And please note that San Mateo law and HOA CC&Rs require dogs be on a leash at all times in our neighborhoods, in addition to keeping barking under control and not a nuisance.

Visitor Parking (subject to fines) – Since there is no street parking on the private streets, there are specific areas for visitor parking, whether it is a visitor from out of town or visitors providing service (landscape, handy work, cleaning, etc.). These spaces must be kept available for visitors, per CC&Rs Sec 8.12(c), **subject to fine.**

Tennis Courts Access – The tennis courts are under the control of Denali HOA. Please contact PML if you need a key (\$50) to enter. **Access is for Sugarloaf or Denali residents only. Guests must be accompanied by residents at all times. No exceptions.**

OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws, CC&Rs, and other HOA docs are posted on our website for your convenience, but you will need a password to open them (password in your newsletter copy).

Electronic Documentation – If you’d prefer to receive your HOA documentation in electronic form, please contact PML to provide your approval to do so. It saves the HOA \$ and gives you better archiving capability for HOA docs. Win-win. Please consider.

EVENTS AROUND TOWN & OTHER INFO

Farmer’s Market: Every Sat 9 am – 1 pm; College of San Mateo (W. Hillsdale & CSM Drive – Galileo Parking Lot 6).
San Mateo Parks & Rec Department – Web site has info about many available activities, including for those over 60. See info at www.sanmateorec.org.

Notify Me!: The City of San Mateo makes it easy to stay up to date on city governance and the community. To sign up, visit www.cityofsanmateo.org/notifyme.

San Mateo County News – information about county issues and events can be found at: www.sanmateocountynews.com

Animal Control & Licensing – www.smchealth.org/animalcontrol

Emergency Info – Sign up for **San Mateo County’s alert system** at www.smcalert.info for email, text, or phone alerts.

Air Quality – www.purpleair.com or the IQAir Visual phone App

Delivery of Library Materials! – The library offers twice-monthly delivery of library materials for those unable to visit the library. 650-522-7863 or www.cityofsanmateo.org/4458/Home-Delivery.

Senior Living in San Mateo – The city’s website contains useful information and references, see here: www.cityofsanmateo.org/640/Senior-Services

Hillsdale Mall Future Planning – Learn about future development plans (big changes coming) - www.hillsdalereimagined.com.

HOW TO CONTACT PML/BOARD

To contact your association manager or place a request:

PML: (650) 349-9113 (ext 100 – reception, ext 104 - Joe, our PM), joe@pmlmanagement.com, sabrina@pmlmanagement.com (backup to Joe)

Visit the PML web site at: www.pmlmanagement.com

HOA: Submit concern in writing (email board@sugarloafhoa.org) at least one week before the next Board meeting (4th Tue of each month). Attend the meeting to present your topic at the Open Forum.

IMPORTANT NUMBERS

PML Management Corporation

1710 S. Amphlett Blvd, Ste 207, San Mateo CA 94402

Telephone/Fax: (650) 349-9113/ (650) 349-9190

E-mail: joe@pmlmanagement.com

Life Threatening Emergencies: 911

Other Emergencies:(650) 349-9113

San Mateo Police (Non-Emergency)(650) 522-7700

YOUR BOARD of DIRECTORS

Bob Kiss ¹	President
Alan Robinson ²	Vice President
Zaven Khachadourian ¹	Secretary
Mitra Sadeghi ²	Treasurer
Aidin Sarabi ¹	At Large

¹Term ends at 2026 election, ²Term ends at 2027 election

COMMITTEES

Architecture

Bob Kiss (chair) – architecturechair@sugarloafhoa.org

Landscape

Zaven Khachadourian (chair) - landscapechair@sugarloafhoa.org

Landscape or sprinkler concerns, contact Joe at PML.

Public Safety

Bob Kiss (chair) – publicsafety@sugarloafhoa.org

NEXT BOARD OF DIRECTORS MEETING

The next Meeting will be on Tue, Oct 28, 2025, at 5:30pm at the San Mateo Senior Center, 2645 Alameda de las Pulgas.

Board Meeting Agenda

1. Call to Order
2. Open Forum (5 min limit per topic)
3. Agenda Approval / Calendar Review
4. Approval of Previous Minutes
5. Reports (Treasurer, Landscape, Architecture, Public Safety)
6. Property Manager Report
7. Unfinished Business:

Email Communication Initiative Status Update

Significant Architectural Changes – Review Best Practices
Draft

Approve Proposed 2026 Budget

8. New Business:

Appoint Annual Mtg Election Official & Nominating Cmte

9. Correspondence & Action Items Review

10. Executive Session (as needed)