

PRESIDENT'S CORNER

Shelter-in-Place at Sugarloaf – It's definitely been a strange few months since our Annual Meeting in late January! The Board hopes that you and your families have remained safe and well during these trying times of the COVID-19 public health emergency. It's been great to see lots of walking and biking traffic around the neighborhoods, with everyone practicing physical distancing when out and about – keep up the great work, it's likely going to be a long while before these types of safety requirements are lifted. For things to do while sheltered, the College of San Mateo has produced a really useful "Isolation 101" guide:

<https://covid-19.smccd.edu/wp-content/uploads/2020/05/self-isolation-1011.pdf>

See more COVID-19 links and info under *Events Around Town*.

HOA Operating Status – Despite the Shelter-in-Place, the HOA has been able to keep operating to address essential needs. Thanks to PML Management (specifically, Roberta and Sabrina) for their ability to manage HOA business needs remotely. All bills are being paid, and critical HOA business is being conducted, when possible.

Keeping the Neighborhood Looking Great – Many thanks to the generous Parkwood homeowner who has donated their time and efforts to establishing and maintaining the beautiful garden in the space near the "big rock" below 1824 Parkwood. Multiple residents have sent positive comments of thanks and appreciation!

What's on the Board's Mind?

Important HOA Business This Month:

Election Status – The Shelter-in-Place situation has prevented the Board from meeting and prevented the Election Officials from counting the ballots in our annual election process that started in February (three director positions up for election). As soon as the Board can meet again, the election process will be completed and the results will be announced. Thanks for your patience.

Fire Safety - Your Board is working on fire safety in Sugarloaf. This year, that will include the annual brush clearing in all HOA common spaces on the hillside and canyon areas. This work is currently planned to begin as soon as early June, with the work done by the HOA landscaping crew (Cuzzolino).

Thanks again for your support of our association.

Bob Kiss, HOA President (president@sugarloafhoa.org)

COMMITTEE REPORTS

Architecture:

Exterior Changes Reminder - Per our CC&Rs, exterior changes require HOA approval (includes, but not limited to, painting, roofing, fences, windows, balconies, solar panels, driveways & walkways, decks, other structural changes). Landscaping (plants) does not typically require approval, and modifications exclusively

on the inside of your home do not typically require approval. There is often a neighbor notification requirement that triggers a need for HOA documentation. If in doubt on approval requirements, please ask – you can email or call the committee chair.

Exterior Audit – The Board will conduct its annual audit of exterior conditions around the HOA in the next month or so, focused on identifying needed repairs to landscaping, paint, roofs, fencing, etc.

Landscape: The following service items were completed recently by the HOA landscaping contractor:

- Turned on all common space irrigation systems and addressed maintenance needs (De Anza near fire hydrant and Parkwood near 1858 issues)
- Edged ivy along Sugarloaf sign at Parkwood/De Anza
- Trimmed ivy corridor from 1408 De Anza up to Chris Lane
- Trimmed junipers mid-Parkwood between 1817 and 1821
- Raked around storm drain behind homes below Hwy 92
- Removal of leaf debris weekly along sidewalks

Routine Large Tree Maintenance – The committee is currently soliciting bids to complete this year's large tree maintenance for the trees due this year from our ongoing tree survey program.

Irrigation System Status – the common space irrigation is now fully operational. Call or email PML if you observe any issues.

Trim for View – If you want to trim in the common areas for views at your expense, here is the procedure:

1. Take a picture of the trees to be trimmed.
2. Get an estimate from a qualified tree company (must have a certified arborist on staff)
3. Submit all the above to Roberta at PML.
4. The Landscape Committee will review and determine approvability
5. The Homeowner pays for trim for view work.

Fire Safety – Our annual brush clearing project for HOA commons spaces as part of our overall HOA fire safety approach is planned to take place over the course of a few weeks during June, potentially starting as soon as May 30. Please note that you are responsible for fire safety mitigations on your private property, as per Cal Fire regulations. For more info:

www.readyforwildfire.org/prepare-for-wildfire/get-ready/defensible-space/

Common Area Trees - Please do not trim/cut trees in common areas without approval. Common area trees that overhang a homeowner's yard are trimmed by the HOA if a fire hazard.

Public Safety:

COVID-19 Controls / Tennis Courts – As many of you know, the tennis courts have been closed off during the Shelter-in-Place period, as per the San Mateo County Health Officer orders. The courts are owned and managed by Denali HOA, which incurs liability associated with court usage. Denali will be interpreting the county orders and making decisions on re-opening.

“See Something / Say Something” - Please keep an eye out for behaviors that don't make sense; call the police as necessary. Better safe than sorry. Use 650-522-7700 for non-emergencies.

Traffic Safety – The San Mateo Department of Public Works (DPW) has been delayed in starting the traffic safety mitigations identified in their Traffic Action Plan (TAP) for the Sugarloaf area, in part due to the COVID-19 Shelter-in-Place orders. We'll keep you posted on when projects are expected to reach the implementation stage.

Wildlife Safety – We share our area with various wildlife commonly observed – rabbits, deer, coyote, and also rattlesnakes. If you encounter a snake in or around your home that is a danger, police, fire, or animal control services may not help you (considered wildlife). But, here are a couple of options we are aware of:

Animal Detectives (650-293-0370)
www.gotsnakes.org (925-997-3730)

PLEASE FOLLOW CC&Rs AND CITY CODES

Trash/Recycling (subject to fines) -- Per CC&Rs Section 5.08 and SM City Code, bins need to be kept out of sight, except on pickup day or the day prior. SMMC 7.16.040 states that bins may not be placed out before 12pm the day prior to collection and must be removed by midnight on collection day. Bins may not be stored in sight from a street, neighboring lot, or common area. Let's all help keep the neighborhood looking nice.

Dog Controls (subject to fines) – We like dogs, too! But, we don't like seeing the remnants of dogs that are not controlled or picked up after by their owners. Please be reminded that CC&Rs Sec 5.07 requires dogs outside of your home/property be on leashes at all times and that owners pick up after their dogs. There are also San Mateo city ordinances that speak to this.

Visitor Parking (subject to fines) – Thanks to everyone who has been doing much better in complying with the visitor parking rules. Since there is no room for street parking on the private streets, there are specific areas for visitor parking, whether it is a visitor from out of town or visitors providing service (landscape, handy work, cleaning, etc.). These spaces must be kept available for visitors, per CC&Rs Sec 5.04(a), **subject to fine**.

OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws and the Declaration (CC&Rs) are posted on our website for your convenience, but you will need a password to open them (password in your newsletter copy).

Electronic Documentation – If you'd prefer to receive your HOA documentation in electronic form, please contact PML to provide your approval to do so. It saves the HOA \$ and gives you better archiving capability for HOA docs. Win-win. Please consider.

EVENTS AROUND TOWN / COVID-19 INFO

Farmer's Market: Every Sat 9 am – 1 pm; College of San Mateo (W. Hillsdale & CSM Drive – Galileo Parking Lot 6).

Notify Me! The City of San Mateo makes it easy to stay up-to-date on city governance and the community. To sign up, visit www.cityofsanmateo.org/notifyme.

San Mateo County News – information about county issues and

events can be found at: www.sanmateocountynews.com

COVID-19 Information -

www.smchealth.org/coronavirus - Health Orders found here
www.smchealth.org/post/san-mateo-county-covid-19-data-1
www.cdc.gov/coronavirus/2019-ncov/index.html - CDC info
www.covid19.healthdata.org/united-states-of-america - Institute for Health Metrics and Evaluation – also by state, worldwide metrics

HOW TO CONTACT PML/BOARD

To contact your association manager or place a request:
PML: (650) 349-9113 (ext. 100 for reception or ext. 110 for Roberta, our property mgr), roberta@pmlmanagement.com. Visit the PML web site at: www.pmlmanagement.com
HOA: Submit your concern in writing (email okay) at least one week before the next Board meeting (4th Tuesday of each month). Attend the meeting to present your topic.

IMPORTANT NUMBERS

PML Management Corporation
655 Mariners Island Blvd., Suite 301
San Mateo, CA 94404-1011
Telephone/Fax: (650) 349-9113/ (650) 349-9190
E-mail: roberta@pmlmanagement.com
Life Threatening Emergencies: 911
Other Emergencies:.....(650) 349-9113
San Mateo Police (Non-Emergency)(650) 522-7700

YOUR BOARD of DIRECTORS

Bob Kiss ¹	President
Mitra Sadeghi ²	Vice President
Zaven Khachadourian ¹	Treasurer
William Riley ²	Secretary
Robina Ramm ¹	At Large

¹Term ends at 2020 election, ²Term end at 2021 election

COMMITTEES

Architecture
Bob Kiss (chair) – (650) 212-5477
architecturechair@sugarloafhoa.org

Landscape
Zaven Khachadourian (chair) - landscapechair@sugarloafhoa.org
Landscape or sprinkler concerns, contact Roberta at PML.

Public Safety
Bob Kiss (chair) – publicsafety@sugarloafhoa.org

NEXT BOARD OF DIRECTORS MEETING

Due to the COVID-19 public health emergency, the timing for the next Board meeting is uncertain. You will be notified with specifics in advance of the scheduling. We hope that we'll be able to meet in either June or July. We will address the annual election at that time by having our Election Officials count the returned ballots and close the process.