

# Sugarloaf News

## Sugarloaf Homeowners Association Newsletter

www.sugarloafhoa.org

January 2019

Jan 14 , 2019

### PRESIDENT'S CORNER

**Happy New Year!** There's a lot going on in Sugarloaf, as detailed below. I want to take this time to remind everyone that your 2019 annual assessment is due now, and will be delinquent if not received by Feb 15. The Board was able to justify no increase in dues this year. You should have received your invoice via US Mail. Those with email notifications enabled also received a copy via email, but obviously only need to pay once ☺.

### What's on the Board's Mind?

#### **Important HOA Business This Month:**

**Annual Dues** – Your annual assessment (\$750 – no change!) is due now, and will be delinquent if not received by Feb 15. Please take a moment to make sure you've paid. If you have a financial hardship, please contact PML or the Board in writing to request a payment plan. Please do NOT ignore your dues obligation. Talk to the Board/PML to work through it.

**Annual Meeting/Election** – The HOA Annual Meeting will be on Thur. Jan 24 at 6pm at the San Mateo Senior Center (2645 Alameda de las Pulgas). In addition to standard business of committee reports, kicking off the board directors' election process, and Q&A, we'll hear from guest speaker Bethany Lopez, Senior Engineer with the Public Works department. She'll speak about traffic improvement approaches and take questions about your concerns. There's still time to volunteer to run for the Board! Please contact any Board member or Debbie at PML to discuss. A short nomination statement is needed to be placed on the annual ballot.

**Rental Restrictions** - The proposed CC&R amendment restricting the total number of rental units within Sugarloaf is still open for voting, but ballots are due to PML by Jan 21. The draft amendment and Q&A document are posted on our web site home page. **Please Note: The proposed rental restrictions will NOT affect any current owners (that means YOU) from renting** - you will be grandfathered as long as you maintain ownership. If you have questions about the amendment or need a replacement ballot, email [board@sugarloafhoa.org](mailto:board@sugarloafhoa.org) to get answers.

Thanks again for your support of our association.

Bob Kiss, HOA President ([president@sugarloafhoa.org](mailto:president@sugarloafhoa.org))

### COMMITTEE REPORTS

#### Architecture:

Thanks for all the outstanding holiday lighting and sceneries!! Please plan to remove holiday themes by no later than Feb 17.

Please note that, per CC&Rs S6.0 *Architectural Control*, changes to or replacement of fences must be approved by the HOA. In addition, the committee calls your attention to CA Civil Code

Section 841, which says adjoining landowners share equally the responsibility for maintaining fences dividing their properties.

#### Landscape:

As mentioned previously, the committee is in the process of contracting for phase 2 of the large tree maintenance program, with 92 trees on the list to be trimmed, and a few to be removed. This work will occur early this year along with our periodic (~ every 5 years) fire protection 6-ft laddering trim on all trees within our 100 ft defensible fire space in the easements and common areas.

**Trim for View** – If you want to trim in the common areas for views at your expense, here is the procedure:

1. Take a picture of the trees to be trimmed.
2. Get an estimate from a qualified tree company (must have a certified arborist on staff)
3. Submit all the above to Debbie at PML.
4. The Landscape Committee will review and determine approvability
5. The Homeowner pays for trim for view work.

Please do not trim/cut trees in common areas without approval. Common area trees that overhang a homeowner's yard are trimmed by the HOA only if a fire hazard.

The irrigation is off for the winter. If you feel there is watering going on in the common or easement areas, or other irrigation problems, please contact PML.

#### Public Safety:

**"See Something / Say Something"**: Please keep an eye out for behaviors that don't make sense; call the police as necessary. Better safe than sorry. Use 650-522-7700 for non-emergencies.

**Home Fire Safety – Close Before You Doze:** See the dramatic difference a door can make. This short video shows the difference a closed bedroom door can make in a house fire. [www.youtube.com/watch?v=bSP03BE74WA&feature=youtu.be](http://www.youtube.com/watch?v=bSP03BE74WA&feature=youtu.be)

### PLEASE FOLLOW CC&RS AND CITY CODES

**Trash/Recycling (subject to fines)** -- Per CC&Rs Section 5.08 (and per SM City Code), trash/recycling bins need to be kept out of sight, except on pickup day or the day prior. **Note** - the city has revised SMMC 7.16.040 such that bins may not be placed out before 12pm the day prior to collection, and must be removed by midnight on the day of collection. Bins may not be stored anywhere in sight from a street, neighboring lot, or common area. Let's all help keep the neighborhood looking nice.

**Holiday Tree Recycling** – Recology will collect holiday trees curbside on our pickup days until Jan 31. Removal all decorations and tree stands (flocked trees ok) and place next to your Compost Cart. Cut trees taller than 8 feet.

**Visitor Parking (subject to fines)** -- We are still receiving complaints of homeowners and renters using the visitor parking spaces as their own private parking. Since there is no room for street parking on the private streets, there are specific areas for visitor parking, whether it is a visitor from out of town or visitors providing service (landscape, handy work, cleaning). These spaces must be kept available for visitors, per CC&Rs Sec 5.04(a), **subject to fine**.

**Other Parking Notes (subject to city fines/towing)** – Oversized vehicles are not permitted to be parked on any public residential streets per San Mateo Ordinance 2013-8. It is also not allowed to park your vehicle on your driveway such that it is blocking the sidewalk.

#### OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws and the Declaration (CC&Rs) are posted on our website for your convenience, but you will need a password to open them (password in your personal copy).

**Electronic Documentation** – If you'd prefer to receive your HOA documentation in electronic form, please contact PML to provide your approval to do so. It saves the HOA \$ and gives you better archiving capability for HOA docs. Win-win. Please consider.

#### EVENTS AROUND TOWN

**Farmer's Market:** Every Sat 9 am – 1 pm; College of San Mateo (W. Hillsdale & CSM Drive – Beethoven Parking Lot).

**The Sky Tonight Planetarium Show:** This popular show takes place on the 2<sup>nd</sup> Friday of the month (next one Feb 8) in the CSM Planetarium (Bldg 36). There are two shows, 7:30 and 8:30 pm, and admission is free! first come, first serve basis) [www.collegeofsanmateo.edu/astronomy/planetarium.asp](http://www.collegeofsanmateo.edu/astronomy/planetarium.asp).

**CSM Spring Semester** – Begins Jan 14. Registration open through Jan 28. For info: [www.collegeofsanmateo.edu/apply](http://www.collegeofsanmateo.edu/apply).

**3D Printing at the CSM Library:** Every Wed 2:30-4:30pm, CSM Library Bldg 9, 2<sup>nd</sup> Floor. Free! [Collegeofsanmateo.edu/library](http://Collegeofsanmateo.edu/library).

**Notify Me!** The City of San Mateo makes it easy to stay up-to-date on city governance and the community. To sign up, visit [www.cityofsanmateo.org/notifyme](http://www.cityofsanmateo.org/notifyme)

**San Mateo County News** – information about county issues and events can be found at: <http://sanmateocountynews.com>

**San Mateo County/Silicon Valley Convention & Visitors Bureau:** Lots of great Info! Check it out at [www.smccvb.com](http://www.smccvb.com)

#### HOW TO CONTACT PML/BOARD

To contact your association manager or place a request:

**PML:** (650) 349-9113 (ext. 100 for reception or ext. 121 for Debbie, our property mgr), [debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com). Have a topic to bring to the Board's attention? Submit your concern in writing (email okay) at least one week before the next Board meeting (4th Tuesday of each month). Attend to present. Visit the PML web site at: [www.pmlmanagement.com](http://www.pmlmanagement.com)

#### IMPORTANT NUMBERS

##### PML Management Corporation

655 Mariners Island Blvd., Suite 301

San Mateo, CA 94404-1011

Telephone/Fax: (650) 349-9113/ (650) 349-9190

E-mail: [debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com)

Life Threatening Emergencies: 911

Other Emergencies:.....(650) 349-9113

San Mateo Police (Non-Emergency) .....(650) 522-7700

#### YOUR BOARD of DIRECTORS

Bob Kiss <sup>1</sup>	President
Mitra Sadeghi <sup>2</sup>	Vice President
Jack Albrecht <sup>1</sup>	Treasurer
Emile Nurisso <sup>2</sup>	Secretary
Miles Dooher <sup>1</sup>	At Large

<sup>1</sup>Term ends at 2020 election, <sup>2</sup>Term end at 2019 election

#### COMMITTEES

##### Architecture

Bob Kiss (chair) – (650) 212-5477

[architecturechair@sugarloafhoa.org](mailto:architecturechair@sugarloafhoa.org)

##### Landscape

Miles Dooher (chair) & Jack Albrecht -

[landscapechair@sugarloafhoa.org](mailto:landscapechair@sugarloafhoa.org)

Landscape or sprinkler concerns, contact Debbie at PML.

##### Public Safety

Bob Kiss (chair) – [publicsafety@sugarloafhoa.org](mailto:publicsafety@sugarloafhoa.org)

#### NEXT BOARD OF DIRECTORS MEETING

The next Meeting will be held on **Tuesday, Jan 22, 2019** at 5:30 pm at the San Mateo Senior Center, 2645 Alameda de las Pulgas.

##### Board Meeting Agenda:

1. Call to Order
2. Open Forum (5 min limit per topic)
3. Agenda Approval / Calendar Review
4. Approval of Previous Minutes
5. Reports (Treasurer, Landscape, Architecture, Safety)
6. Unfinished Business:  
Rental Restriction Amendment Voting Status
7. New Business:  
Final Planning for HOA Annual Meeting  
Review Insurance Packages  
Board Member Resignation
8. Correspondence Review
9. Executive Session (as needed)