

# Sugarloaf News

## Sugarloaf Homeowners Association Newsletter

www.sugarloafhoa.org

April 2018

Apr 18, 2018

### PRESIDENT'S CORNER

**Annual Election** – Unfortunately, we were unable to complete the annual election process as planned due to lack of a quorum. The election has been extended by another month, and we'll be planning to complete the process at the April Board meeting. If you've not completed your ballot and returned it to PML, please do so immediately. And remember to sign the outer portion (not the secret inner portion). Numerous ballots were received unsigned, rendering them invalid.

### What's on the Board's Mind?

#### *Important HOA Business This Month:*

**Rental Restrictions** - The Board plans to bring an updated amendment to restrict the total number of rental units within Sugarloaf to the membership for a vote, and this vote will take place after our annual election process completes. The draft amendment and FAQ document will be posted on our web site by the end of April. **Please Note: The proposed rental restrictions will NOT apply to any current owners**, who will be grandfathered as long as they maintain ownership. In the coming months, we'll need people to help ensure votes are cast from every neighborhood. Please contact me if you can help.

**Tennis Courts Gate/Keys** – We're in discussion with Denali HOA to replace the gate and lock to better protect the courts from unauthorized use. We expect that new keys will be issued, so stay tuned for further information.

Thanks again for your support of our association.

Bob Kiss, HOA President (president@sugarloafhoa.org)

### COMMITTEE REPORTS

**Architecture:** Annual exterior audit coming in June. Please make sure to address prior audit findings; fines can be assessed.

#### **Title 23 Buildings and Construction - 23.06.060 HOURS OF WORK**

**REMINDER** - The allowed hours of exterior work in San Mateo:

- Monday through Friday 7am - 7pm
- Saturday 9 am- 5pm
- Sunday noon - 4pm

Thank you in advance for your help in keeping mornings and evenings quiet and peaceful!

#### Landscape:

**Irrigation** - Inspection of our common area irrigation systems identified a number of areas needed minor repairs, which are now completed. The systems will be turned on later this month.

**Oak Moths** - The moths are laying their eggs and the caterpillars are starting to hatch. They feed on the oak leaves, causing damage, and in some case defoliating branches, but there is not much we can do. We don't want to spray with insecticide, and a

healthy oak tree will survive. Since the insect is native and flies to target trees, infestations cannot be prevented.

**Grasses** - Due to the recent rains, the grasses in the common areas are getting as high as an elephant's eye, but we need to wait until they are dry before we can cut. Mid-June is our target date for the 100-foot defensible fire space brush clearing.

**Large Trees** – We are on schedule to complete Phase 1 of the ongoing tree program this month, and the Cal Fire 6-ft. tree ladder trimming/removal in July or August.

**Trim for View** – Homeowners have mentioned that the Oak trees have really grown this year and reduced their views. If you want to trim these Oaks in the common areas for views at your expense, here is the procedure:

1. Take a picture of the trees to be trimmed.
2. Get an estimate from a qualified tree company (must have a certified arborist on staff)
3. Submit all the above to Debbie at PML.
4. The Landscape Committee will review and determine approvability.
5. The Homeowner pays for trim for view work.

Please do not trim/cut trees in common areas without approval. Common area trees that overhang a homeowner's yard are trimmed by the HOA only if a fire hazard.

Show your interest in landscaping by letting the committee know you care at [landscapechair@sugarloafhoa.org](mailto:landscapechair@sugarloafhoa.org).

#### Public Safety:

**"See Something / Say Something"**: Please keep an eye out for behaviors that don't make sense; call the police as necessary. Better safe than sorry. Use 650-522-7700 for non-emergencies.

**Dog Poop Reminder** – You are responsible for picking up after your dog. Please don't leave your dog's poop on common space or private property. You wouldn't like it on your property!

### PLEASE FOLLOW CC&RS AND CITY CODES

**Trash/Recycling (subject to fines)** -- Please remember, per CC&Rs Section 5.08 (and per SM City Code), trash and recycling bins need to be kept out of sight, except on pickup day or the day prior. Bins may not be stored anywhere in sight from a street, neighboring lot, or common area. Let's all help keep the neighborhood looking nice. If your trash does not fit in your trash can, please don't leave it next to the can as they will not be collected. Contact *Recology* to get a bigger trash can.

**Visitor Parking (subject to fines)** -- We are still receiving complaints of homeowners and renters using the visitor parking spaces as their own private parking. Since there is no room for street parking on the private streets, there are specific areas for visitor parking, whether it is a visitor from out of town or people visiting a home to provide service (landscape, handy work,

cleaning). These spaces must be kept available for visitors, per CC&Rs Sec 5.04(a), **subject to fine.**

## OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws and the Declaration (CC&Rs) are posted on our website for your convenience, but you will need a password to open them (password in your newsletter copy).

**Electronic Documentation** – If you'd prefer to receive your HOA documentation in electronic form, please contact PML to provide your approval to do so. It saves the HOA \$ and gives you better archiving capability for HOA docs. Win-win. Please consider.

## EVENTS AROUND TOWN

**Free Recycling Event:** Sunday 4/22 9am-Noon at Beresford Park pkg lot 2720 Alameda. E-Waste. Shredded paper, Goodwill.

**Jazz Under the Stars:** Free Stargazing on CSM's Rooftop Observatory, Sat 4/21, 8:30 -10:30 pm. CSM Science Bldg 36, Rooftop, [collegeofsanmateo.edu/astronomy/observatory.asp](http://collegeofsanmateo.edu/astronomy/observatory.asp).

**9<sup>th</sup> Asian Pacific American Film Festival:** Sat 5/5, 6:30 pm, CSM Theatre, \$10. *Leonora, archive of & Moving Walls* will be shown.

**Farmer's Market:** Every Sat 9 am – 1 pm; College of San Mateo (W. Hillsdale & CSM Drive – Beethoven Parking Lot).

**The Sky Tonight Planetarium Show:** This popular show takes place on the 2<sup>nd</sup> Friday of the month (next one May 11) in the CSM Planetarium (Bldg 36). There are two shows, 7:30 and 8:30 pm, and admission is free! first come, first serve basis) [www.collegeofsanmateo.edu/astronomy/planetarium.asp](http://www.collegeofsanmateo.edu/astronomy/planetarium.asp).

**3D Printing at the CSM Library:** Every Wed 2:30-4:30pm, CSM Library Bldg 9, 2<sup>nd</sup> Floor. Free! [Collegeofsanmateo.edu/library](http://Collegeofsanmateo.edu/library).

**Knit and Crochet Studio with Cassandra King:** Every Fri 1-3pm from 1/19-5/18, CSM Library Bldg 9, 2<sup>nd</sup> Floor. Free! Bring your own yarn. [collegeofsanmateo.edu/library/makerspace.php](http://collegeofsanmateo.edu/library/makerspace.php)

**Notify Me!:** The City of San Mateo makes it easy to stay up-to-date on city governance and the community. To sign up, visit [www.cityofsanmateo.org/notifyme](http://www.cityofsanmateo.org/notifyme)

**City Newsletter:** Information about city programs and events: [www.cityofsanmateo.org/DocumentView.aspx?DID=10758](http://www.cityofsanmateo.org/DocumentView.aspx?DID=10758)

**San Mateo County Newsletter** – tons of information about county programs and events can be found at: <http://sanmateocountynews.wordpress.com>

**San Mateo County/Silicon Valley Convention & Visitors Bureau:** Lots of great Info! Check it out at [www.smccvb.com](http://www.smccvb.com)

## HOW TO CONTACT PML/BOARD

Do you want to get in touch with your association manager or need a service request taken care of?

**Call PML:** (650) 349-9113 (ext. 100 for receptionist or ext. 121 for Debbie, our property manager)

**Email PML:** [debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com)

Do you have a topic to bring to the Board's attention?

Submit your concern in writing (email okay) at least one week before the next Board meeting (we meet on the 4th Tuesday of each month) and then attend to present your issue.

You want to know more about PML?

Visit the PML web site at: [www.pmlmanagement.com](http://www.pmlmanagement.com)

## IMPORTANT NUMBERS

### PML Management Corporation

655 Mariners Island Blvd., Suite 301

San Mateo, CA 94404-1011

Telephone/Fax: (650) 349-9113/ (650) 349-9190

E-mail: [debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com)

Life Threatening Emergencies: 911

Other Emergencies:.....(650) 349-9113

San Mateo Police (Non-Emergency) .....(650) 522-7700

## YOUR BOARD of DIRECTORS

Bob Kiss <sup>1</sup>	President
Mitra Sadeghi <sup>2</sup>	Vice President
Jack Albrecht <sup>1</sup>	Treasurer
Emile Nurisso <sup>2</sup>	Secretary
Miles Dooher <sup>1</sup>	At Large

<sup>1</sup>Term ends at 2018 election

<sup>2</sup>Term end at 2019 election

## COMMITTEES

### Architecture

Bob Kiss (chair) – (650) 212-5477

[architecturechair@sugarloafhoa.org](mailto:architecturechair@sugarloafhoa.org)

### Landscape

Miles Dooher (chair) & Jack Albrecht -

[landscapechair@sugarloafhoa.org](mailto:landscapechair@sugarloafhoa.org)

If any member has any landscaping or common area sprinkler concerns, contact Debbie at PML.

### Public Safety

Bob Kiss (chair) – [publicsafety@sugarloafhoa.org](mailto:publicsafety@sugarloafhoa.org)

## NEXT BOARD OF DIRECTORS MEETING

The next Meeting will be held on **Tuesday, April 24**, at 5:30 pm at the office of PML Management (655 Mariners Island Blvd).

### Directions - From 92 East-Bound

1. Exit Mariners Island Blvd.
2. Take a right at the exit light, at Mariners Island Blvd.
3. Keep straight until you reach Trader Lane  
(Approx. three (3) stop lights)
4. PML Mgmt is located at the **FIRST** driveway (655) on the right-hand side after you cross Trader Lane.

### Board Meeting Agenda:

1. Call to Order
2. Open Forum (5 min limit per topic)
3. Agenda Approval / Calendar Review
4. Approval of Previous Minutes
5. Reports (Treasurer, Landscape, Architecture, Safety)
6. Unfinished Business:  
Annual Election Completion (pending vote quorum)  
Tennis Courts Lock/Gate Update Status  
Finalize Rental Restriction Amendment Proposal
7. New Business:  
PML Performance Review / Contract Renewal
8. Correspondence Review
9. Executive Session (as needed)