

# SUGARLOAF NEWS

## PRESIDENT'S CORNER

**National Night Out** – Thanks to all the homeowners and tenants that came out to share National Night Out with the community! We had a good turnout at Parkwood/Broadview circle (20+, including SMPD and Officer McGruff ☺), and we know of at least one group that assembled at one of the private lanes along De Anza.

**Solar Eclipse!** – If you're looking to learn more about and enjoy this uncommon event, see *Events Around Town* for more info!

**Fire Safety** - All homeowners should have received the annual notice from the San Mateo Fire Marshal's office about homeowner responsibilities for maintaining defensible space around their property. While our HOA completed annual firebreak work on our common areas and on the hillsides/canyon areas, homeowners still have responsibilities. Please take the time to read the Fire Marshal notice and respond appropriately. If you have questions about the letter, please contact the Fire Marshal's office. You can also find useful information on the Cal Fire (state department) website:  
<http://www.readyforwildfire.org/Defensible-Space/>.

**Electronic Documentation** – If you'd prefer to receive your HOA documentation in electronic form, please contact PML to provide your approval to do so. It saves the HOA \$ and gives you better archiving capability for HOA docs. Win-win. Please consider.

**Rental Restrictions** – Please note that the Board continues to discuss this topic, and may bring another proposal to the membership to revise the Governing Document. If you are willing to help get the word out in your neighborhood about voting on the proposed amendment, please contact me.

Thanks once again for your support of our association.

Bob Kiss, HOA President ([president@sugarloafhoa.org](mailto:president@sugarloafhoa.org))

## NEED SERVICE, HAVE A QUESTION?

Do you want to get in touch with your association manager or need a service request taken care of? You may contact the following for **immediate service**: Call PML at (650) 349-9113 and dial the Receptionist at ext. 100, Debbie (our manager) at ext. 121, or send an email to: [debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com). If there is something that you would like to bring to the Board's attention, submit your concern in writing (email okay) at least one week before the next Meeting (see date below) and then come to the monthly Board Meeting to present your issue.

If you want to know more about PML, visit the PML web site at: [www.pmlmanagement.com](http://www.pmlmanagement.com).

## ARCHITECTURAL COMMITTEE

Thanks to those homeowners who have already responded to their notification of an exterior issue needing to be addressed (painting, damaged fences, etc.). Note that the HOA fine policy enacted during 2016 allows the Board to fine homeowners who do not address identified issues. Please don't let this happen. Contact PML if you would like to discuss a notice – please do not ignore the notice!

## LANDSCAPE

**Drought/Water** – The drought is over, and the state has relaxed watering restrictions. So, please revisit your watering practices to keep the neighborhood looking good. There are too many brown lawns – Yellow is no longer the 'new green'. The annual exterior audit walk revealed over 20 homes with unacceptable front yard landscape. In many cases, these are repeat issues. All will receive a violation letter, and some will be subject to a fine, given prior notifications.

**Defensible Fire Space (Annual Weed Abatement Fire Break)** – The crew completed the 100-foot defensible space in the common areas in July. The work was inspected and approved by the SMFD. This year, the crew cut only dry weeds and grasses, not green/non-flammable grasses and weeds. The exception was pampas grass, which can be flammable, and was removed.

**Trees** - Phase 5 (final) of our tree program was completed the first week of August. A new tree survey study will begin this month, and you may see the experts in the field mapping trees. The study will be completed by year's end, and work will begin next year. Also, every 5-6 years, working with the SMFD, we are required to do a major 6 ft. fire protection trimming project for all trees in the common areas, according to fire regulations. That is, branches are trimmed 6 feet up from the ground, to prevent fire from traveling up. This project can take 2 years, and will start next year.

**Irrigation** - Although the drought is over, we are still only watering the common areas twice a week. The new sprinkler heads seem to be working. If you see any distressed areas, please notify Debbie at PML.

**Trim for View** - Homeowners have mentioned that the Oak trees have really grown this year and reduced their views. If you want to trim these Oaks in the common areas for views at your expense, here is the procedure:

- 1) Take a picture of the trees to be trimmed.
- 2) Get an estimate from a qualified tree company (must have a certified arborist on staff)
- 3) Submit all the above to Debbie at PML.
- 4) The Landscape Committee will review and determine approvability
- 5) The Homeowner pays for trim for view work.

The Landscape Committee is always seeking feedback on this topic. Show your interest in landscaping and this topic by letting them know you care at [landscapechair@sugarloafhoa.org](mailto:landscapechair@sugarloafhoa.org). Finally, please do not trim/cut trees in common areas without approval. Common area trees that overhang a homeowner's yard are trimmed by the HOA only if a fire hazard. Thanks!

#### TRASH / RECYCLING – PLEASE FOLLOW CC&Rs & CITY LAWS

Please remember, per CC&Rs Section 5.08 (**and per SM City Code!**), trash and recycling bins need to be kept out of sight, except on pickup day or the day prior. Bins may not be stored anywhere in sight from a street, neighboring lot, or common area. **This is an example of non-compliance subject to fines.** Let's all help keep the neighborhood looking nice.

#### VISITOR PARKING – PLEASE FOLLOW CC&Rs

We are still receiving complaints of homeowners and renters using the visitor parking spaces as their own private parking. Since there is not room for street parking on the private streets, there are specific areas for visitor parking, whether it is a visitor from out of town or people visiting a home to provide service (landscape, handy work, cleaning). These spaces must be kept available for visitors, per CC&Rs Sec 5.04(a), **subject to fine**.

#### OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws and the Declaration (CC&Rs) are posted on our website for your convenience, but you will need a password to open them (password in your copy).

#### PUBLIC SAFETY

**"See Something / Say Something"** – Please keep an eye out for behaviors that don't make sense; call the police as necessary. Better safe than sorry. Use 650-522-7700 for non-emergencies.

#### EVENTS AROUND TOWN / DID YOU KNOW?

- **Farmer's Market Every Sat 9 am – 1 pm.** College of San Mateo (W. Hillsdale & CSM Drive – Beethoven Parking Lot).
- **The Sky Tonight Planetarium Show** - This popular show takes place on the 2<sup>nd</sup> Friday of the month (next one Sep 8) in the CSM Planetarium (Bldg 36). There are two shows, 7:30 and 8:30 pm, and admission is free! (first come, first serve) – [www.collegeofsanmateo.edu/astronomy/planetarium.asp](http://www.collegeofsanmateo.edu/astronomy/planetarium.asp).
- **CSM Registration Open Now** – through Aug 29 for fall classes (starts Aug 16). Info at [www.collegeofsanmateo.edu/apply](http://www.collegeofsanmateo.edu/apply).
- **Solar Eclipse Celebration!** – Monday Aug 21, 8:30am-12:00pm, CSM Science Bldg 36, Rooftop Observatory. View the partial solar eclipse and learn about astronomy. Eclipse glasses provided! [Collegeofsanmateo.edu/solareclipse](http://Collegeofsanmateo.edu/solareclipse).
- **Notify Me!** – The City of San Mateo makes it easy to stay up-to-date on city governance and the community. Visit [www.cityofsanmateo.org/notifyme](http://www.cityofsanmateo.org/notifyme) to sign up for email info.
- **City Newsletter** – Information about city programs and events: [www.cityofsanmateo.org/DocumentView.aspx?DID=10758](http://www.cityofsanmateo.org/DocumentView.aspx?DID=10758).
- **San Mateo County Newsletter** – tons of information about county programs and events can be found at: <http://sanmateocountynews.wordpress.com>.
- **San Mateo County/Silicon Valley Convention & Visitors Bureau.** Lots of great info! – check it out at [www.smcvcb.com](http://www.smcvcb.com).

- **Local Summer Hikes** - Looking for a local hike this summer? Check out the Mid-Peninsula Open Space District web site: [www.openspace.org](http://www.openspace.org). Under Docent-Led activities, you'll find the free group hikes offered from June-August. Hikes are offered on weekends and weekdays, and include leisurely walks as well as aerobic-level workouts. – By Joy Fry

#### COMMITTEES

##### Architecture

(Chair) Bob Kiss – (650) 212-5477  
[architecturechair@sugarloafhoa.org](mailto:architecturechair@sugarloafhoa.org)

##### Landscape

(Chair) Miles Dooher & Jack Albrecht -  
[landscapechair@sugarloafhoa.org](mailto:landscapechair@sugarloafhoa.org)  
If any member has any landscaping or common area sprinkler concerns, contact Debbie at PML.

##### Public Safety

(Chair) Bob Kiss – [publicsafety@sugarloafhoa.org](mailto:publicsafety@sugarloafhoa.org)

#### YOUR BOARD of DIRECTORS

#Bob Kiss	President
*Mitra Sadeghi	Vice President
#Jack Albrecht	Treasurer
*Emile Nurisso	Secretary
#Miles Dooher	At Large
*Term ends at 2019 election #Term ends at 2018 election	

#### IMPORTANT NUMBERS

PML Management Corporation  
655 Mariners Island Blvd., Suite 301, San Mateo, CA 94404-1011  
Telephone/Fax:.....(650) 349-9113/ (650) 349-9190  
E-mail: [debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com)  
Life Threatening Emergencies: .....911  
Other Emergencies:.....(650) 349-9113  
San Mateo Police (Non-Emergency) .....(650) 522-7700

#### NEXT BOARD OF DIRECTORS MEETING

The next Meeting will be held on **Tuesday, Aug 22, 5:30 pm**, at the office of PML Management (655 Mariners Island Blvd).

##### Directions - From 92 East-Bound

1. Exit Mariners Island Blvd.
2. Take a right at the exit light, at Mariners Island Blvd.
3. Keep straight until you reach Trader Lane  
(Approx. three (3) stop lights)
4. PML Mgmt is located at the **FIRST** driveway (655) on the right hand side after you cross Trader Lane.

##### Board Meeting Agenda:

1. Call to Order
2. Open Forum (5 min limit per topic)
3. Agenda Approval / Calendar Review
4. Approval of Previous Minutes
5. Reports (Treasurer, Landscape, Architecture, Safety)
6. Unfinished Business:  
Next Steps on Rental Restriction Proposal
7. New Business:  
Initial Budget (2018) Preparations
8. Correspondence Review
9. Executive Session (as needed)