

# SUGARLOAF NEWS

## PRESIDENT'S CORNER

At our last Board meeting, we were able to complete the **Annual Election** process. We successfully passed the tax resolution, and elected into the two open Director positions – Emile Nurisso and Bob Kozak. Congratulations to Emile and Bob, and thanks to them in advance for their commitment to serve our HOA as a board member. Thank you to our members who returned their ballots per the indicated process and timing. Other members did not return their ballots as requested, forcing board members to spend their personal time going door to door to get a quorum so that association business could continue without interruption. This was a time-consuming task and would have been unnecessary if all homeowners had returned their ballots in a timely manner, as requested. Sugarloaf HOA is a non-profit corporation. Our non-profit status must be approved each year via the election process or we risk losing it. If the non-profit resolution on the annual ballot is not approved by majority vote, then it is likely the association would have to pay taxes and the annual dues would increase. As President, I ask that you read all association material that is sent to you and, especially, complete and return the annual ballot in a timely manner. The board is considering potential actions to incent timely completion of the balloting process.

Sugarloaf board members are volunteers and serve without compensation. Board members spend considerable time and effort managing association affairs for the benefit of all 226 homeowners. This involves, among other things, selecting and directing the property manager (PML) and various contractors, maintaining a working relationship with city officials, and working with the association's financial auditor and legal counsel, all of whom help keep the association running smoothly. Lastly, the burden of running our association rests largely on the five board members. We are always in need of a few more helping hands to assist with various projects, so your help would be most welcome. If you'd like to help us, please give me a call or send me an email. Thanks, and I hope to hear from you.

Thanks once again for your support of our association.

Bob Kiss (president@sugarloafhoa.org)

## NEED SERVICE, HAVE A QUESTION?



Do you want to get in touch with your association manager or need a service request taken care of? You may contact the following for **immediate service**: Call PML at (650) 349-9113 and dial the Receptionist at ext. 100,

Debbie (our manager) at ext. 121, or send an email to:

**debbie@pmlmanagement.com**.

If there is something that you would like to bring to the Board's attention, submit your concern in writing at least one week

before the next Meeting (see date below) and then come to the monthly Board Meeting to present your issue.

If you want to know more about PML, visit the PML web site at: [www.pmlmanagement.com](http://www.pmlmanagement.com).

## ARCHITECTURAL COMMITTEE

**Important Painting Information** – To comply with environmental laws regarding volatiles (VOCs), Kelly Moore has modified their base paint formulations. This has affected the appearance of the current formulas we use for our color schemes. As a result, the formula specifications have been modified to provide color matches to our color schemes. The new specifications have been posted to our web site, and both the San Carlos and San Mateo Kelly Moore stores have updated formulas in their systems. Please contact the committee with any questions.

## LANDSCAPE

In addition to standard activities, the following work was or will be performed in common / easement areas during Mar/Apr/May:

- All irrigation areas have been tested, repaired, and are on.
- New sprinkler nozzles have been installed between Allison, Cheryl, and Chris for experiment on water conservation.
- Hand weeded ground cover by boulder on Parkwood Dr.
- Weed eater used on slope area and removed heavy leaves and small branches near 1858 Parkwood.
- Pruning done along De Anza Blvd sidewalks.

The Landscape committee would like your input. If you have a suggestion on how to improve the common/easement areas near your home, or within Sugarloaf, please pass it on to [landscapechair@sugarloafhoa.org](mailto:landscapechair@sugarloafhoa.org). We want to hear from you!

Tip from Cal Water – your landscaping will probably do fine with a 3-minute watering cycle 2 or 3 times per week.

Finally, please do not trim/cut any trees in common areas. Branches from common area trees that overhang a homeowner's yard are not trimmed by the HOA unless they present a fire hazard. If you want to trim for view (at your cost), or have a concern, call PML or talk to a Board member. We have a process to follow. The first step is for you to identify the work you would like done. The HOA has a list of approved arborists/firms that can perform work on HOA trees. You would submit a quotation from one of these approved firms to the HOA for board approval before any work is performed. Thanks for your cooperation.

## TRASH / RECYCLING – PLEASE FOLLOW CC&Rs & CITY LAWS

Please remember that, per CC&Rs Section 5.08 (**and per SM City Code!**), your trash and recycling bins need to be kept out of sight, except on pickup day or the day prior. They may not be stored

anywhere in sight from a street, neighboring lot, or common area. Let's all help keep the neighborhood looking nice.

#### OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws and the Declaration (CC&Rs) are posted on our website for your convenience, but you will need a password to open them (password in your paper copy newsletter).

#### PUBLIC SAFETY

**"See Something / Say Something"** – Please keep an eye out for behaviors that don't make sense, and call the police as necessary. Better safe than sorry. Use 650-522-7700 for non-emergencies.

**Nextdoor** – Sugarloaf residents have been joining Nextdoor.com – where neighbors can join together in an on-line community supporting messaging and information sharing. Give it a try at [www.nextdoor.com](http://www.nextdoor.com).

#### EVENTS AROUND TOWN / DID YOU KNOW?

- **Farmer's Market Every Sat 9 am – 1 pm.** College of San Mateo (W. Hillsdale & CSM Drive – Beethoven Parking Lot).
- **The Sky Tonight Planetarium Show** - This popular show takes place on the 2<sup>nd</sup> Friday of the month in the CSM Planetarium (Bldg 36). There are two shows, 7:30 and 8:30 pm, and admission is free! (first come-first serve). For more information, visit [collegeofsanmateo.edu/astronomy/planetarium](http://collegeofsanmateo.edu/astronomy/planetarium).
- **Jazz Under the Stars** – Observatory Star Party, Sat. April 20, 8-10 pm. CSM Science Bldg. 36, Rooftop Observatory, see [collegeofsanmateo.edu/astronomy/jazz](http://collegeofsanmateo.edu/astronomy/jazz) for more info.
- **Free Recycling Event** – Sunday April 28, 9am-1pm, Beresford Park parking lot (2720 Alameda). E-waste drop off, community paper-shred (up to 3 banker boxes of paper per resident), Goodwill drop off. Call 650-522-7329 or email to [rkasper@cityofsanmateo.org](mailto:rkasper@cityofsanmateo.org).
- **Great jazz** returns to CSM on Saturday, June 1, 2013 when KCSM and the college host Jazz on the Hill as part of the college's 50th anniversary of the College Heights campus. This free event is open to the community and will include a college open house. The concert runs from 10 am – 6 pm; the open house takes place from 11am – 2pm. For the performance schedule and more info visit [collegeofsanmateo.edu/calendar](http://collegeofsanmateo.edu/calendar).
- **City Newsletter** – tons of information about city programs and summer events can be found at: [www.cityofsanmateo.org/DocumentView.aspx?DID=10758](http://www.cityofsanmateo.org/DocumentView.aspx?DID=10758).
- **San Mateo County Newsletter** – tons of information about county programs and events can be found at: <http://sanmateocountynews.wordpress.com>.
- **For Safe Disposal of Old CFLs or fluorescent lights**, drop at the recycling center in Belmont on the bay side of 101 between Ralston & Holly.
- **Rebuilding Together Peninsula** - nonprofit that provides free home repair services to low-income homeowners - including seniors, families, and people with disabilities. For more info: 650.366.6597 x226, [www.RebuildingTogetherPeninsula.org](http://www.RebuildingTogetherPeninsula.org).

#### COMMITTEES

##### Architecture

(Chair) Bob Kiss – (650) 212-5477

[architecturechair@sugarloafhoa.org](mailto:architecturechair@sugarloafhoa.org)

##### Landscape

(Chair) Miles Dooher & Jack Albrecht -

[landscapechair@sugarloafhoa.org](mailto:landscapechair@sugarloafhoa.org)

If any member has any landscaping or sprinkler concerns, contact Debbie at PML.

##### Public Safety

(Chair) Bob Kiss – [publicsafety@sugarloafhoa.org](mailto:publicsafety@sugarloafhoa.org)

#### YOUR BOARD of DIRECTORS

#Bob Kiss President

#Miles Dooher Vice-President

#Jack Albrecht Treasurer

\*Emile Nurisso Secretary

\*Bob Kozak At-Large

\*Term ends at 2015 election #Term ends at 2014 election

#### IMPORTANT NUMBERS

PML Management Corporation

655 Mariners Island Blvd., Suite 301, San Mateo, CA 94404-1011

Telephone/Fax:..... (650) 349-9113/ (650) 349-9190

E-mail: [debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com)

Life Threatening Emergencies: .....911

Other Emergencies:.....(650) 349-9113

San Mateo Police (Non-Emergency) .....(650) 522-7700

#### NEXT BOARD OF DIRECTORS MEETING

The next Meeting will be held on **Tuesday, April 23, 5:30pm**, at the office of PML Management.

##### Directions - From 92 Eastbound

1. Exit Mariners Island Blvd.
2. Take a right at the exit light, at Mariners Island Blvd.
3. Keep straight until you reach Trader Lane  
(Approx. three (3) stop lights)
4. PML Mgmt is located at the **FIRST** driveway on the right hand side after you cross Trader Lane.

##### Board Meeting Agenda:

1. Call to Order
2. Open Forum (5 min limit per topic)
3. Agenda Approval / Calendar Review
4. Approval of Previous Minutes
5. Reports (Treasurer, Landscape, Architecture, Safety)
6. Unfinished Business:  
Hillside Drainage Project Topic  
SM Sewer Lateral Program Change – Sugarloaf Response
7. New Business:  
Visitor Parking Guidelines  
New Owner Welcome Letter Updates  
Annual Firebreak Project Update
8. Correspondence Review
9. Executive Session