

SUGARLOAF NEWS

PRESIDENT'S CORNER

Happy Thanksgiving to all our association members and Sugarloaf residents! I hope that everyone has a great long weekend with family and friends.

It's that time of year again – Budget time! The board is busy working on the 2013 budget, including a comprehensive update of the association's reserve account funding. We will be approving the 2013 budget at our next board meeting on Nov 27, where the final budget will determine association dues for 2013. If you would like to participate in the discussion, please join us.

The Association is looking for interested candidates for two board directors for the 2013-2014 term. It really does not take that much of your time. And, if you want to have more of a voice in the affairs of the association, this is your opportunity. Please contact PML or any board member to discuss.

Finally, several owners have asked if the HOA maintains a list of contractors (e.g., roofers, plumbers, construction firms, "handy men") to help members when in need of such services. The HOA currently publishes a list of painters and landscapers who do work in Sugarloaf, and we would be open to expanding this list. If you would like to provide a contractor's contact information for the benefit of other members, please send PML an email with the name and contact information. We will work on posting an assembled list on our website.

Thanks once again for your support of our association.

Bob Kiss (president@sugarloafhoa.org)

NEED SERVICE, HAVE A QUESTION?



Do you want to get in touch with your association manager or need a service request taken care of? You may contact the following for **immediate service**: Call PML at (650) 349-9113 and dial the Receptionist at ext. 100,

Debbie (our manager) at ext. 121, or send an email to:

debbie@pmlmanagement.com.

If there is something that you would like to bring to the Board's attention, submit your concern in writing at least one week before the next Meeting (see date below) and then come to the monthly Board Meeting to present your issue.

If you want to know more about PML, visit the PML web site at: www.pmlmanagement.com.

ARCHITECTURAL COMMITTEE

Painting Reminder - if you are planning to re-paint your home, please note that you must submit an architectural project form for approval. This process ensures 1) no mistakes are made in paint color selection (which could be expensive if corrections are

needed), 2) neighbors are notified of the project, since it may require access to their property and/or generate noise and debris, 3) the association can maintain an accurate database of home colors (useful for future owners). The painting program guidelines are available at our website. Also, some owners are finding balconies that need significant repairs and renovations. Please remember to submit an architectural project form for balcony repairs/renovations, and note that the balconies need to be painted in the existing trim color. Thanks for your cooperation.

LANDSCAPE

In addition to standard activities, the following work was or will be performed in common / easement areas during November / December:

- Repaired minor irrigation problems around the development
- Completed work on trees that had been identified as needing attention through our large tree survey program
- Crew is uncovering small drains in the common / easement areas on Parkwood and Toyon Court
- Will be testing surface drains off of De Anza to make sure they are working
- Weekly trash removal along sidewalks
- Landscape irrigation has been turned off for the rainy season.

The city of San Mateo is considering updating leaf blower laws. The current law (1997) allows leaf blower use M-F 8-5, Sat 9-5. Different options are being considered in city study sessions. If interested in more information, visit the city's website or contact the management analyst for the project, Christina Gilmore – cgilmore@cityofsanmateo.org. The Board is awaiting city direction on this topic.

As a reminder, owners or their landscapers may not dispose of yard waste or trimmings on HOA common space. This is illegal dumping and will not be tolerated. Owners will be assessed cleanup fees if the HOA needs to perform cleanup.

Finally, please do not trim/cut any trees in the common areas. Branches from common area trees that overhang a homeowner's yard are not trimmed by the HOA unless they present a fire hazard. If you want to trim for view (at your cost), or have a concern, call PML or talk to a Board member. We have a process to follow. The first step is for you to identify the work you would like done. The HOA has a list of approved arborists/firms that can perform work on HOA trees. You would submit a quotation from one of these approved firms to the HOA for board approval before any work is performed. Thanks for your cooperation.

TRASH / RECYCLING – PLEASE FOLLOW CC&Rs & CITY LAWS

Please remember that, per CC&Rs Section 5.08 (**and per SM City Code!**), your trash and recycling bins need to be kept out of sight, except on pickup day or the day prior. They may not be stored anywhere in sight from a street, neighboring lot, or common area. Let's all help keep the neighborhood looking nice.

OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws and the Declaration (CC&Rs) are posted on our website for your convenience, but you will need a password to open them (password provided in your paper copy newsletter).

PUBLIC SAFETY

"See Something / Say Something" – Please keep an eye out for behaviors that don't make sense, and call the police as necessary. Better safe than sorry. Use 650-522-7700 for non-emergencies.

TENNIS COURT ACCESS – IMPORTANT CHANGE

As mentioned previously, the lock was changed 4/16. You will need to purchase a new key from PML for access (if interested). Please remember to close the gate during and after use. Use of the courts is only for those people with use permission (key).

EVENTS AROUND TOWN / DID YOU KNOW?

- **Farmer's Market Every Sat 9 am – 1 pm.** College of San Mateo (W. Hillsdale & CSM Drive – Beethoven Parking Lot).
- **The Sky Tonight Planetarium Show** - This popular show takes place on the 2nd Friday of the month in the CSM Planetarium. There are two shows, 7:30 and 8:20 pm and admission is free! (first come-first serve). For more information, visit collegeofsanmateo.edu/astronomy/index.asp.
- **CSM Dance Ensemble Presents EPIC.** Nov. 30, 1:30 & 8 pm performances CSM Theatre, \$5 students, \$10 general.
- **Student 2-D Art Exhibit** - Featuring painting, mixed media, digital art and mosaics. Nov. 19 – Dec. 12, CSM College Center, Bayview Dining Room (2nd floor).
- **Registration for CSM's Spring 2013 Semester:** Nov. 5, 2012 – Jan. 13, 2013 – Register early! Visit <http://www.collegeofsanmateo.edu/scheduleSanMateo>
- **City Newsletter** – tons of information about city programs and summer events can be found at: www.cityofsanmateo.org/DocumentView.aspx?DID=10758.
- **San Mateo County Newsletter** – tons of information about county programs and events can be found at: <http://sanmateocountynews.wordpress.com>.
- **For Safe Disposal of Old CFLs or fluorescent lights**, drop at the recycling center in Belmont on the bay side of 101 between Ralston & Holly.

COMMITTEES

Architecture

(Chair) Bob Kiss – (650) 212-5477
architecturechair@sugarloafhoa.org

Landscape

(Chair) Miles Dooher & Jack Albrecht -

landscapechair@sugarloafhoa.org

If any member has any landscaping or sprinkler concerns, contact Debbie at PML.

Public Safety

(Chair) Bob Kiss – publicsafety@sugarloafhoa.org

YOUR BOARD of DIRECTORS

#Bob Kiss	President
#Miles Dooher	Vice-President
#Jack Albrecht	Treasurer
*Emile Nurisso	Secretary
* Open	At-Large

*Term ends at 2013 election #Term ends at 2014 election

IMPORTANT NUMBERS

PML Management Corporation

655 Mariners Island Blvd., Suite 301, San Mateo, CA 94404-1011

Telephone/Fax:..... (650) 349-9113/ (650) 349-9190

E-mail: debbie@pmlmanagement.com

Life Threatening Emergencies:911

Other Emergencies:.....(650) 349-9113

San Mateo Police (Non-Emergency)(650) 522-7700

NEXT BOARD OF DIRECTORS MEETING

The next Meeting will be held on **Tuesday, November 27, 5:30pm**, at the office of PML Management.

Directions - From 92 Eastbound

1. Exit Mariners Island Blvd.
2. Take a right at the exit light, at Mariners Island Blvd.
3. Keep straight until you reach Trader Lane
(Approx. three (3) stop lights)
4. PML Mgmt is located at the **FIRST** driveway on the right hand side after you cross Trader Lane.

Board Meeting Agenda:

1. Call to Order
2. Open Forum (5 min limit per topic)
3. Agenda Approval / Calendar Review
4. Approval of Previous Minutes
5. Reports (Treasurer, Landscape, Architecture, Safety)
6. Unfinished Business:
 - Hillside Drainage Project Topic
 - Tree Survey Program Update
 - Approve 2013 Budget
 - Annual Meeting Planning
7. New Business:
 - Appoint Interim Board Member
 - Review Insurance Renewal, effective 1/19/13
8. Correspondence Review
9. Executive Session