

# SUGARLOAF NEWS

## PRESIDENT'S CORNER

### Annual Member Meeting Wrap-up:

Thanks to the 16 members who attended the annual meeting on January 24. One lucky winner collected a \$100 gift certificate to the IronGate Restaurant!

We had Sheri Costa-Batis of the Department of Public Works explain the city's new policy on sewer lateral repairs. This new policy has financial implications for all our homeowners, but also brings opportunities for us to leverage new services that the city will provide if we proactively move to inspect and identify any needed repairs. As previously mentioned, the Board is working on an association program to help with this new financial burden. This was discussed at the annual meeting, and the Board will consider specific policy strategies and language at our next meeting. Lots of good Q&A took place.

We also discussed the Board's ongoing work to evaluate the need for drainage improvements on our hillsides into the common areas. The Board will continue to discuss at our next meeting.

We heard brief reports discussing finances, landscaping, architecture, and public safety. Finally, we heard from the candidates for the Board of Directors three positions up for election, and reviewed the annual tax resolution needed to be voted in to maintain our tax-minimum status. **Ballots must be received at PML no later than 5pm on March 6 to be counted.**

Finally, your annual dues are late if they have not been received by PML yet, and you are now subject to late fees and interest. Please contact PML ASAP if you have not yet paid.

Thanks once again for your support of our Association.

Bob Kiss (president@sugarloafhoa.org)

## NEED SERVICE, HAVE A QUESTION?



Do you want to get in touch with your association manager or need a service request taken care of? You may contact the following for **immediate service**: Call PML at (650) 349-9113 and dial the Receptionist at ext. 100,

Debbie (our manager) at ext. 121, or send an email to:

**debbie@pmlmanagement.com.**

If there is something that you would like to bring to the Board's attention, submit your concern in writing at least one week before the next Meeting (see date below) and then come to the monthly Board Meeting to present your issue.

If you want to know more about PML, visit the PML web site at: [www.pmlmanagement.com](http://www.pmlmanagement.com).

## ARCHITECTURAL COMMITTEE

If you haven't already done so, please remove holiday lighting and related exterior holiday decorations ASAP.

### Reminder: Allowable Times for Construction in San Mateo

Please be sure you and your contractor follow the city's mandated hours of construction (SMMC 23.06.060) -

7 am to 7 pm Monday to Friday;

9 am to 5 pm on Saturday; and

12 noon to 4 pm on Sunday.

## LANDSCAPE

In addition to standard activities, the following work was performed in January / February:

- Removal of storm drain trash behind 1677 & 1901 Parkwood
- Removed downed twigs and heavy leaf drop on all sloped areas from 1826-1856 Parkwood
- Weed wacked volunteer growth on common areas at Douglas & Oakhill Courts
- Trimmed shrubs along sidewalk, removed die back near 1677 Parkwood
- Trimmed south side of De Anza Blvd common areas
- Trimmed two Canary Pine trees on Toyon (Tree contractor)

As a reminder, please do not trim or cut any trees in the common areas. If you have a concern, call PML or talk to a Board member. We have a process to follow in these situations. Thanks for your cooperation.

## TRASH / RECYCLING – PLEASE FOLLOW CC&Rs & CITY LAWS

Please remember that, per CC&Rs Section 5.08 (**and per SM City Code!**), your trash and recycling bins need to be kept out of sight, except on pickup day or the day prior. They may not be stored anywhere in sight from a street, neighboring lot, or common area. **The property manager will soon be issuing formal complaints to the city's Code Enforcement division to address chronic eyesores.** Let's all help keep the neighborhood looking nice.

Also, there are smaller containers available that may be easier to store out of sight, and you don't have to keep the green container (compost) if you have no use for it. Contact Recology San Mateo 650-595-3900 or [carts@recology.com](mailto:carts@recology.com) to inquire.

## OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws and the Declaration (CC&Rs) are posted on our website for your convenience, but you will need a password to open them (shown in paper newsletter).

## PUBLIC SAFETY

**“See Something / Say Something”** – Please keep an eye out for behaviors that don’t make sense, and call the police as necessary. Better safe than sorry.

A burglary occurred recently in Sugarloaf where someone broke into a car on a driveway, used the garage door opener in the car to open the garage, and then stole items from the garage. Please consider keeping your door opener out of sight in your vehicle, or otherwise taking additional precautions such as not leaving the opener in your vehicle.

Finally, the common area sidewalks are slated for repair the last few days of February, weather permitting.

## TENNIS COURT ACCESS

As mentioned previously, the lock will be changed soon, and we will need to purchase new keys from PML for access (if interested). The timing of the lock change will be announced via email, newsletter, and at the courts. Stay tuned.

## EVENTS AROUND TOWN / DID YOU KNOW?

- **Farmer’s Market Every Sat 9 am – 1 pm.** College of San Mateo (W. Hillsdale & CSM Drive – Beethoven Parking Lot). For info: [http://www.pcfma.com/market\\_home.php?market\\_id=15](http://www.pcfma.com/market_home.php?market_id=15).
- **The Sky Tonight Planetarium Show** - This popular show takes place on the 2<sup>nd</sup> Friday of the month in the CSM Planetarium. There are two shows, 7:30 and 8:20 pm and admission is free! (first come-first serve). For more information, visit [collegeofsanmateo.edu/astronomy/index.asp](http://collegeofsanmateo.edu/astronomy/index.asp).
- Students in CSM’s Volunteer Income Tax Preparation Class provide **free tax preparation support** - Saturdays, through Mar. 31, 9 am-1 pm, Bldg. 14, Room 104. For more information: [VITA@smccd.edu](mailto:VITA@smccd.edu) or (650)378-7323.
- **“Antique and Collectible Faire”** - Beginning in February, CSM will be the site of this monthly event the third Sunday of every month, 8am – 3pm in the Beethoven Parking Lot 2, (A, B & C).
- For more information about College of San Mateo events, visit [www.collegeofsanmateo.edu/calendar/events/](http://www.collegeofsanmateo.edu/calendar/events/).
- **For Safe Disposal of Old CFLs or fluorescent lights**, drop at Wisnom’s at 545 1st Avenue, or Home Depot at Bridgepoint.

## COMMITTEES

### Architecture

(Chair) Bob Kiss – (650) 212-5477  
[architecturechair@sugarloafhoa.org](mailto:architecturechair@sugarloafhoa.org)

### Landscape

(Chair) Miles Dooher & Jack Albrecht -  
[landscapechair@sugarloafhoa.org](mailto:landscapechair@sugarloafhoa.org)  
If any member has any landscaping or sprinkler concerns, contact Debbie at PML.

### Public Safety

(Chair) Bob Kiss – [publicsafety@sugarloafhoa.org](mailto:publicsafety@sugarloafhoa.org)

## YOUR BOARD of DIRECTORS

#Bob Kiss	President
#Miles Dooher	Vice-President
#Jack Albrecht	Treasurer
*Emile Nurisso	Secretary
* Bob Bernicchi	At-Large

\*Term ends at 2013 election #Term ends at 2012 election

## IMPORTANT NUMBERS

PML Management Corporation  
655 Mariners Island Blvd., Suite 301, San Mateo, CA 94404-1011  
Telephone/Fax: ..... (650) 349-9113/ (650) 349-9190  
E-mail: [debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com)  
Life Threatening Emergencies: ..... 911  
Other Emergencies: ..... (650) 349-9113  
San Mateo Police (Non-Emergency) ..... (650) 522-7700

## NEXT BOARD OF DIRECTORS MEETING

The next Meeting will be held on **Tuesday, March 6, 5:30pm**, at the office of PML Management.

### Directions - From 92 Eastbound

1. Exit Mariners Island Blvd.
2. Take a right at the exit light, at Mariners Island Blvd.
3. Keep straight until you reach Trader Lane  
(Approx. three (3) stop lights)
4. PML Mgmt is located at the **FIRST** driveway on the right hand side after you cross Trader Lane.

### Board Meeting Agenda:

1. Call to Order
2. Open Forum (5 min limit per topic)
3. Agenda Approval / Calendar Review
4. Approval of Previous Minutes
5. Reports (Treasurer, Landscape, Architecture, Safety)
6. Unfinished Business:
  - Sewer Laterals Repair – Continue Development of HOA Response to Changes in City Policy
  - Sidewalk Repair – Progress Report
  - Hillside Drainage Topic, Continue Strategic Discussion
  - Denali Tennis Courts Access – New Lock/Keys Status
7. New Business:
  - Election Outcome from PML Vote Tally
  - Decide on Sugarloaf Home Maintenance Award Winner
8. Correspondence Review