

# SUGARLOAF NEWS

## PRESIDENT'S CORNER

I hope everyone is enjoying the summer!

The Association has successfully completed the annual brush-clearing project in all our common spaces (fire protection). The Fire Marshal's office has approved the work. We have submitted a bill to the City to reimburse the Association for the city overlap areas that our contractor services, per our agreement with the City. A big thanks to the landscape committee members Miles and Jack for managing this important project!

Please note that owners are responsible for appropriate defensible space firebreak work on their property. See "Public Safety" for more on that topic.

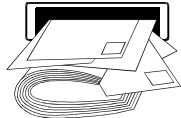
As mentioned previously, the Board is planning a project to repave and seal the surfaces on the private lanes. This important project is funded by our reserve funds, and is in the planning phase right now. More under "Private Lane Paving Project." Please come to the next Board meeting if you'd like to learn more.

Thanks once again for your support of our Association.

Bob Kiss (President@sugarloafhoa.org)

## NEED SERVICE, HAVE A QUESTION?

### MAIL



Do you want to get in touch with your association manager or need a service request taken care of?

You may contact the following for

**immediate service:** Call PML at (650) 349-9113 and dial the

Receptionist at ext. 100, Sabrina at ext. 122, or

Debbie at ext. 121, you may also send an email to:

**[sabrina@pmlmanagement.com](mailto:sabrina@pmlmanagement.com)** or

**[debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com)**.

If there is something that you would like to bring to the Board's attention, submit your concern in writing at least one week before the next Meeting (see date below) and then come to the monthly Board Meeting to present your issue.

If you want to know more about PML, visit its web site at: [www.pmlmanagement.com](http://www.pmlmanagement.com).

## ARCHITECTURAL COMMITTEE

The committee and Board thank those owners who have already responded to their annual exterior audit observations. Per CC&R Article 4.02B, owners are required to maintain property exteriors in a state of repair conducive to maintaining property values. Please note that you will find project approval forms and much painting information and guidelines on our website. If you are correcting a landscape issue, you do not need to submit a project form. If you have questions regarding an audit

finding at your property, please contact Sabrina at PML. Thank you for your understanding and your cooperation.

## LANDSCAPE

During June and July, in addition to regular work:

- The irrigation systems were activated. The crew is monitoring all areas for under or over-watering. If you notice a problem, please contact PML.
- The defensible fire space (brush clearing) project has been completed and approved by SMFD.
- The safety barrier at the end of Leafwood Ct. has been repaired.
- A dead tree and scotch broom bushes were removed in the common area in back of 1830-1842 Parkwood. A dead tree in the common area between Cheryl Ct. and Allison Ct. was removed. Both trees will be replaced in the fall.

As a reminder, please do not trim or cut any trees in the common areas. If you have a concern, call PML or talk to a Board member.

## PRIVATE LANE PAVING PROJECT

As mentioned last month, the Board is working on a project to repave the private lanes, with the current target for the work being August or September. Each street would be affected for one to two days, with limited automobile access on the lanes. When the specific project timing is known, further information will be communicated. This project will be discussed in detail at the July Board meeting, with a decision planned to select the vendor. Please note this applies only to our private lanes, for which the Association is responsible for upkeep. The city of San Mateo maintains the city streets (De Anza, Parkwood, Toyon).

## PUBLIC SAFETY / FIRE SAFETY

Owners should have recently received a letter from the San Mateo Fire Department regarding your responsibilities in maintaining adequate defensible space around your homes. The city requires that all necessary abatement be completed by August 13. While the Association handles the common space issues, owners are responsible for trees and brush on their property. For more information, please see [www.smcfiresafe.org](http://www.smcfiresafe.org) or call 650-522-7940.

## OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws and the Declaration (CC&Rs) are posted on our website for your convenience, but you will need a password to open them (password provided in the paper copy newsletter).

TRASH RECEPTACLE REMINDER

Please be reminded that trash and recycling cans and bins cannot be placed out for pickup earlier than the day before the scheduled pickup (CC&Rs Sec 5.08). For us, that means not prior to Sunday for our Monday pickups. To keep the neighborhood looking as good as possible, the Board requests that owners try to hold off on placing their bins at the curb until late afternoon on Sundays.

Owners should have all heard by mail from the city of San Mateo about coming changes in the recycling program. San Mateo will be moving to a system whereby recyclables (e.g., paper, bottles, cans) need not be separated. In addition, containers will be provided that are compatible with an automated collection machine. For more information: [www.recologysanmateocounty.com](http://www.recologysanmateocounty.com), or contact Roxanne at [rmurray@cityofsanmateo.org](mailto:rmurray@cityofsanmateo.org).

TENNIS COURT ACCESS

If you'd like to access the tennis courts at Denali, you'll need to obtain a key. Keys are available for purchase at \$25 per key, payable by check only. Please contact PML to obtain a key.

EVENTS AROUND TOWN

\* **July 25th, 10am to 5pm - Festa Italiana** - Celebrating its 20th year. Enjoy Art and Homemade Goods, Italian Cuisine, Antique Cars and Music. North B Street between Tilton and 2nd Aves, San Mateo. [www.festafoundation.org/streetfair.html](http://www.festafoundation.org/streetfair.html)

\* **July 31st, 10am-12pm, High Speed Rail Workshop**; Progress to Date. Don't miss this opportunity to hear a summary of past High Speed Rail Workshops as well as share your thoughts. Martin Luther King Center, 725 Monte Diablo Avenue.

\* **National Night Out, August 3rd**  
Each year on the 1st Tuesday in August, neighborhoods across the nation participate in *National Night Out*, raising crime prevention awareness and strengthening neighborhood unity. For more info, call (650) 522-7744 or visit [www.ci.sanmateo.ca.us/index.aspx?nid=273](http://www.ci.sanmateo.ca.us/index.aspx?nid=273).

\* **September 11th 10 am -- 4 pm, San Mateo Arboretum Society 35th Annual Garden Tour.** Tour four extraordinary gardens in Hillsborough and San Mateo while benefiting Central Park. More details are available at the Arboretum's Greenhouse in Central Park and at [www.sanmateoarboretum.org](http://www.sanmateoarboretum.org).

COMMITTEES

Architecture

(Chair) Bob Kiss – (650) 212-5477  
[architecturechair@sugarloafhoa.org](mailto:architecturechair@sugarloafhoa.org)

Landscape

(Chair) Miles Dooher – [jmdooher@comcast.net](mailto:jmdooher@comcast.net)  
Jack Albrecht – [Nothometoday@earthlink.net](mailto:Nothometoday@earthlink.net)  
If any member has any landscaping or sprinkler concerns, contact Sabrina at PML

Public Safety

(Chair) Bob Kiss – [publicsafety@sugarloafhoa.org](mailto:publicsafety@sugarloafhoa.org)

YOUR BOARD of DIRECTORS

#Bob Kiss	President
#Miles Dooher	Vice-President
#Jack Albrecht	Treasurer
*Emile Nurisso	Secretary
* Open	At-Large

\*Term ends at 2011 election #Term ends at 2012 election

IMPORTANT NUMBERS

PML Management Corporation  
655 Mariners Island Blvd., Suite 301  
San Mateo, CA 94404-1011  
Telephone/Fax:..... (650) 349-9113/ (650) 349-9190  
Fax:..... (650) 349-9190  
E-mail: [sabrina@pmlmanagement.com](mailto:sabrina@pmlmanagement.com) or  
[debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com)

Life Threatening Emergencies: ..... 911  
Other Emergencies: ..... (650) 349-9113  
San Mateo Police (Non-Emergency) ..... (650) 522-7700

NEXT BOARD MEETING

The next Board of Directors Meeting will be held on **Tuesday, July 27, 5:30 pm**, at the office of PML Management.

Directions

From 92

1. Take 92 East
2. Exit Mariners Island Blvd.
3. Take a right at the exit light, at Mariners Island Blvd.
4. Keep straight until you reach Trader Lane  
(Approx. three (3) stop lights)
5. PML Management is located at the **FIRST** driveway on the right hand side after you cross Trader Lane.

**PML Management**  
**655 Mariners Island Blvd., #301**  
**San Mateo, CA 94404**

Board Meeting Agenda:

Call to Order  
Open Forum (5 min limit per topic)  
Agenda Approval / Calendar Review  
Approval of Previous Minutes  
Appointment of Replacement Director  
Reports (Treasurer, Landscape, Architecture)

Unfinished Business:  
Sugarloaf Monument Repair  
Water Usage Monitoring  
Sewer Laterals Topic Update

New Business:  
Private Lane Paving Project – Planning, Bid Reviews and Vendor Selection

Correspondence Review