

SUGARLOAF NEWS

PRESIDENT'S CORNER

Sad News:

I'm sorry to have to inform you of the passing away of Larry Connell, our board member and treasurer. Larry passed away in early February after a brief, but courageous, battle with cancer. Larry was a significant contributor to our association for many years, including serving as Board President. He will be missed by many. We offer our condolences to Larry's wife, Hazel.

Annual Meeting Recap & Elections Update:

We held our annual members meeting on Tuesday, January 19th. We were fortunate to have Sheila Canzian, Director of the San Mateo Parks and Recreation department, give us an update on the plans for renovation of Laurelwood Park (see separate summary). We also heard from the three candidates for the board director positions. At the conclusion of the meeting, the nominations were closed, and the election materials were sent to residents the next day. **Please note that all ballots must be received by PML no later than Tuesday, March 2.** We must receive a quorum of votes (at least 114) to allow closure of the election process. Please send in your ballots ASAP. It only takes a minute.

Firebreak Agreement with the City of San Mateo:

I am very happy to report that we have received a signed agreement with the city of San Mateo whereby the city contributes financially each year to the costs of maintaining brush clearance in the common areas in compliance with state fire break laws. Thanks to our Landscape Committee for perseverance in working through the challenges of negotiating such an agreement.

Thanks once again for your support of our Association.

Bob Kiss (President@sugarloafhoa.org)

NEED SERVICE, HAVE A QUESTION?



Do you want to get in touch with your association manager or need a service request taken care of?

You may contact the following for

immediate service: Call PML at (650) 349-9113 and dial the

Receptionist at ext. 100, Sabrina at ext. 122, or

Debbie at ext. 121, you may also send an email to:

sabrina@pmlmanagement.com or

debbie@pmlmanagement.com.

If there is something that you would like to bring to the Board's attention, submit your concern in writing at least one week before the next Meeting (see date below) and then come to the monthly Board Meeting to present your issue.

If you want to know more about PML, visit its web site at: www.pmlmanagement.com.

ARCHITECTURAL COMMITTEE

Thanks to all for the lovely holiday lighting. As in past years, the Board asks that you remove holiday lighting no later than February. Thanks for your cooperation.

If you're replacing your roof, you will need to submit a project application and receive approval to proceed, including notification of your neighbors. If you're performing more minor work, such as a roof repair, or any other project which will have workers on your roof, please take the time to notify your neighbors of the project. Often, your worker will need to spend some time on your neighbor's roof to complete your project!

LANDSCAPE

In January, the maintenance crew, in addition to their regular work:

- Removed Mylar balloon from Oak tree at 1821 Parkwood Drive
- Trimmed low Oak tree branches on Parkwood Drive along sidewalks
- Removed dead Pine tree at 3413 Chris Lane in common area
- 1529 DeAnza - repaired leaking mainline for irrigation system
- Installed rock as splash block for drains on Cherrywood slope at the end of Chris lane.

In February, in addition to regular work, the crew will:

- Clean sidewalk on Cherrywood
- Monitor storm drains for debris
- Repair leaking irrigation mainline near 1858 Parkwood Drive
- Mow ivy at Parkwood and De Anza (at the sign), Parkwood and Sugarloaf, and near 1404 De Anza.
 - This mowing will get rid of old and dead ivy and stimulate new growth.

We welcome comments. Any questions, please contact Sabrina at PML: (650) 349-9113x122

LAURELWOOD PARK RENOVATION

The City of San Mateo's Parks and Recreation Department has advertised for bid the initial phase of construction work for Laurelwood Park based on the approved Laurelwood Park & Sugarloaf Mountain Open Space Management Plan, which was adopted by the City Council in 2007. The initial phase of work includes a new re-located playground area, a new restroom building and miscellaneous picnic and pathway improvements. The bids are due later this month and the construction work is estimated at \$1,500,000. No general fund resources are being used for this project.

The project is expected to begin this spring and should be completed by summer of 2011. During the construction period, the construction area will be fenced for the safety of the public and for the protection of the contractor’s equipment and work site. Public access through the park will only be allowed during non-working hours and may be restricted during certain periods depending upon construction operations. The City would greatly appreciate the neighborhood’s involvement in keeping a watchful eye on the park when construction work is not taking place and report any incidents of vandalism or suspicious trespass into the contractor’s work site to the Police Department.

The City appreciates your patience and cooperation during this construction period. Please contact Dennis Frank, Landscape Architect for the Department of Parks and Recreation, at 522-7544 with any questions.

Thanks to landscape architect Dennis Frank for this info!

VISITOR PARKING

Please be reminded that, per Section 5.04 of our Declaration, all parking spaces (other than home driveways) on our private lanes are designated as guest parking. Owners or tenants shall not park in these spaces on a regular basis, including consistent overnight parking.

PUBLIC SAFETY

Residents are requested to be proactive in reporting suspicious behavior or activity in our common areas to the police. Recently, a group of male juveniles harassed two women taking a walk in the area, resulting in the need to call in San Mateo Police. If ever in doubt, please contact the police non-emergency number at 650-522-7700 from any telephone, including cell phones. This may be quicker than dialing 911 since 911 calls are often routed to CHP due to our close proximity to Highway 92. Better safe than sorry.

OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws and the Declaration (CC&Rs) are posted on our website for your convenience, but you will need a password to open them (password provided in your paper copy newsletter).

NEIGHBORHOOD AWARD – Great Place to Live!

The San Mateo United Homeowners Association, of which we are a member, is planning to honor residents who “do the right thing” by outstanding maintenance and pride in their homes. Sugarloaf will be recognizing an outstanding property. The finalists selected by SMUHA will be honored at the City Council meeting on April 5th. To nominate one of our properties for recognition, please send your suggestion to PML or a board member prior to the next Board Meeting on March 2.

COMMITTEES

Architecture

(Chair) Bob Kiss – (650) 212-5477
architecturechair@sugarloafhoa.org

Landscape

(Chair) Miles Dooher – jmdooher@comcast.net
Jack Albrecht – Nothometoday@earthlink.net
If any member has any landscaping or sprinkler concerns, contact Sabrina at PML

Public Safety

(Chair) Bob Kiss – publicsafety@sugarloafhoa.org

YOUR BOARD of DIRECTORS

#Bob Kiss	President
#Jack Albrecht	Vice-President
*Open	Treasurer
*Rhoda Meade	Secretary
#Miles Dooher	At-Large
*Term ends at 2011 election #Term ends at 2010 election	

IMPORTANT NUMBERS

PML Management Corporation
655 Mariners Island Blvd., Suite 301
San Mateo, CA 94404-1011
Telephone/Fax:.....(650) 349-9113/ (650) 349-9190
Fax:..... (650) 349-9190
E-mail: sabrina@pmlmanagement.com or
debbie@pmlmanagement.com
Life Threatening Emergencies: 911
Other Emergencies: (650) 349-9113
San Mateo Police (Non-Emergency) (650) 522-7700

NEXT BOARD MEETING

The next Board of Directors Meeting will be held on **Tuesday, March 2**, at the office of PML Management

Directions

From 92

1. Take 92 East
2. Exit Mariners Island Blvd.
3. Take a right at the exit light, at Mariners Island Blvd.
4. Keep straight until you reach Trader Lane
(Approx. three (3) stop lights)
5. PML Management is located at the **FIRST** driveway on the right hand side after you cross Trader Lane.

PML Management
655 Mariners Island Blvd., #301
San Mateo, CA 94404

Board Meeting Agenda:

- Call to Order
- Open Forum (5 min limit per topic)
- Agenda Approval / Calendar Review
- Approval of Previous Minutes
- Reports (Treasurer, Landscape, Architecture)
- Unfinished Business:
 - 2010 Election – Counting of the ballots and reporting of results by PML
 - Visitor Parking Policy Followup
 - Dues Aging Report Review and Selection of Collections Agency
 - Sugarloaf Monument Repair
 - Water Usage Monitoring
- New Business:
 - Neighborhood Award
 - Letter to Rental Owners – Approve Final Draft
- Correspondence Review
- Heritage Tree Removal Project on De Anza