

# SUGARLOAF NEWS

## PRESIDENT'S CORNER

### Happy New Year to all SHOA Members!

Our annual meeting will be held on Wednesday, January 21, at 6:30 pm at the San Mateo Senior Center (2645 Alameda De Las Pulgas). Please note that the meeting start time is 6:30 pm, not 6:00 pm as was erroneously reported in your recent annual dues billing. Further details, including meeting agenda, are contained in your annual meeting packet. Please plan to attend. In addition to hearing from the Board of Director candidates, hearing committee reports, and answering questions from you about our Association, there will be a special appearance by a representative of the city of San Mateo to introduce us to the SMART program (a program to reduce the carbon footprint of San Mateo, see [www.cityofsanmateo.org/index.asp?NID=1536](http://www.cityofsanmateo.org/index.asp?NID=1536)).

### Last Call for Nominations for Board Positions!

There's still time! Are you interested in helping direct the future of our Sugarloaf neighborhood and community? Do you or your neighbors have concerns about Sugarloaf's infrastructure? Are you a pro-active person willing to help improve the quality of life in Sugarloaf? If you are, we are looking for 2 forward-looking people who have 4-6 hours a month to serve on the Board. The two-year terms of current directors Larry Connell (treasurer) and Mark Brosche (secretary) will come to an end with our upcoming election process in January. Association members in good standing are eligible to serve on the Board. You may nominate another association member or you may nominate yourself. If you are interested, please contact PML to receive the brief nomination form. Nominations will also be accepted from the floor at the meeting (that will be the last opportunity). The election process will begin after the annual meeting, when you receive the election ballot and information by US mail. Thank you for your interest in running the Association. And a big THANK YOU to Larry and Mark for their service to the Association this past two-year term.

As a reminder, the Board recently announced that our annual dues will remain at \$626 per unit per year. Thanks once again to our Board and PML, and in particular our treasurer, Larry Connell, for diligence in reviewing our expenses and reserve fund needs and delivering a budget that can meet our needs without increasing dues. You should recently have received your annual dues billing for \$626. Please note that your payment needs to be received by January 31. After that date, late fees may be applied.

Thanks once again for your support of our Association. The Board wishes you a successful 2009!

Bob Kiss ([President@sugarloafhoa.org](mailto:President@sugarloafhoa.org))

## NEED SERVICE, HAVE A QUESTION?



Do you want to get in touch with your association manager or need a service request taken care of?

You may contact the following for

**immediate service**: Call PML at 650-349-9113 and dial the

Receptionist at ext. 100, Sabrina at ext. 122, or

Debbie at ext. 121, you may also send an email to:

**[Debbie@pmlmanagement.com](mailto:Debbie@pmlmanagement.com)** or

**[Sabrina@pmlmanagement.com](mailto:Sabrina@pmlmanagement.com)**.

If there is something that you would like to bring to the Board's attention, submit your concern in writing at least one week before the next Meeting (see date below) and then come to the monthly Board Meeting to present your issue.

If you want to know more about PML, visit its web site at: [www.pmlmanagement.com](http://www.pmlmanagement.com).

## ARCHITECTURAL COMMITTEE

The committee kindly requests that owners remove their holiday lighting in a timely manner, no later than Feb 28.

As a reminder, per CC&R Article 6.01, changes to exterior structures (including, but not limited to, windows, painting, garage door replacements, fence replacements) require approval by the Architectural Committee or the Board. While most owners comply with this requirement, we still encounter situations in which projects are performed without approval. Please help avoid potential conflict by checking first before embarking on an exterior project. Please also note that there are multiple documents posted on our website covering the rules for painting exterior structures and garage doors. Please contact a committee member with any questions. We thank you for your cooperation.

## LANDSCAPE

During the next two months, Jim Cozzolino and crew will be working on a replanting program. If you notice any places in the common areas that need work, please notify Debbie at PML so that work can be scheduled.

## PUBLIC SAFETY

In late December, persons were seen looking through mailboxes on Broadview and Parkwood late at night. Police were contacted, but no one was apprehended. Please be aware of unusual visitors or suspicious activities and use good judgment in calling for help. For information on locking mailboxes, visit our website architectural area.

To enhance safety, the Association had home address numbers repainted on the curbs on December 16, 2008. The work was paid for by the Association. By directly

contracting for this work as an association, we saved about 50% over what it would cost if individuals contracted to have the work done. If you have any questions or concerns about the work performed, contact PML.

SEWER CLEANING & VIDEO INSPECTION NOTICE

The San Mateo Department of Public Works is continuing its planned cleaning and video inspection of the sanitary sewer lines in our area. The project hours are Monday through Friday from 8am to 5pm, starting in October 2008 and completing in March 2009 (no further specifics were provided on dates). There may be traffic and parking impacts while the work is conducted. Please call the Public Works Hotline at 650-522-7300 with questions. It has also come to our attention that Cal Water is going through the neighborhoods and replacing home water meter valves as necessary. They are likely to be using sub-contractors to do this work, and those sub-contractors have been instructed to check with residents (if home) before performing any work, since the water needs to be shut off for a short period of time to perform the work.

STREET SWEEPING HEADS-UP

The City of San Mateo provides street sweeping on our streets on the first and fourth Monday each month. The sweeping vehicle works around parked cars and other obstacles to do the best job possible. Since the sweeping day is the same day of the week as our trash and recycling pickups, there is an additional conflict. On our private lanes, the trash and recycling bins are often in the street near the curbs since there are no sidewalks. The City is aware of this conflict and has agreed to work on rescheduling our street sweeping to a day other than Monday. In the meantime, please do your best to locate your trash and recycling bins behind the curb, if possible, and to take them in as soon as possible if the street sweeper has not yet come.

OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws and CC&Rs are posted on our website for your convenience. The password is provided in your paper copy newsletter.

DIGITAL TV BROADCAST DEADLINE

Please note that **Feb 17, 2009**, is the date on which television broadcast signals will switch from analog format to digital format. If you don't have the proper equipment by that date, your TV reception may be affected. All cable and satellite subscribers should be fine. But, if you get your TV reception over the air with an antenna, you need to take steps in order to continue to receive a signal. All Bay Area stations will be conducting tests for consumers to see if they are ready. For example, you can tune to KQED (Channel 9 Public Television) on Thursday, Jan. 15, at 11:59 am and/or Tuesday, Feb. 3, at 6:15 pm and a message will tell you if you are ready or not for the transition. You can also go to [www.dtv2009.gov](http://www.dtv2009.gov) for more information and a coupon to subsidize the purchase of converter boxes, if you need them.

COMMITTEES

Architectural

(Chair) Bob Kiss – (650) 212-5477  
[architecturechair@sugarloafhoa.org](mailto:architecturechair@sugarloafhoa.org)

Landscape

(Chair) Miles Dooher – [jmdooher@comcast.net](mailto:jmdooher@comcast.net)  
If any member has any landscaping or sprinkler concerns, you can reach Debbie of PML either by phone at (650) 349-9113x121 or by email at: [debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com).

Public Safety

(Chair) Larry Connell – [lconnell@cbtnorcal.com](mailto:lconnell@cbtnorcal.com)

YOUR BOARD of DIRECTORS

#Bob Kiss	President
#Miles Dooher	Vice-President
*Larry Connell	Treasurer
*Mark Brosche	Secretary
#Jack Albrecht	Director
*Term ends at 2009 election #Term ends at 2010 election	

IMPORTANT NUMBERS

PML Management Corporation  
655 Mariners Island Blvd., Suite 301  
San Mateo, CA 94404-1011  
Telephone/Fax:..... (650) 349-9113/ (650) 349-9190  
Fax:..... (650) 349-9190  
E-mail: [debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com) or  
[sabrina@pmlmanagement.com](mailto:sabrina@pmlmanagement.com)  
Life Threatening Emergencies: ..... 911  
Other Emergencies: ..... (650) 349-9113  
San Mateo Police (Non-Emergency) ..... (650) 522-7700

NEXT BOARD MEETING

The next Board of Directors Meeting will be held on **Wednesday, January 21, 2009**, immediately following the Annual Meeting.

Directions

From 92

1. Take 92 East
2. Exit Alameda De Las Pulgas and go south (right)
3. The center is on the left side across from Beresford Park

San Mateo Senior Center  
2645 Alameda De Las Pulgas  
San Mateo, CA

Board Meeting Agenda:

- Call to Order
- Open Forum (5 min limit)
- Agenda Approval / Calendar Review
- Approval of Previous Minutes
- Reports (Treasurer, Landscape, Architecture)
- Unfinished Business:
  - Property Manager Contract Renewal –
  - Final Board Review of PML Edits
- New Business:
- Correspondence Review
- Adjournment