

# SUGARLOAF NEWS

## PRESIDENT'S CORNER

### Happy Holidays to Sugarloaf Association Members!

As you may have noticed in your recent budget information mailing, your Board of Directors is pleased to announce that 2010 dues will remain at current levels - \$626 per year per unit!! I want to acknowledge the efforts of the Board, and in particular our Treasurer Larry Connell and Landscape Chair Miles Dooher. They both did an outstanding job of reviewing historical spend rates and projected reserve fund needs to ensure our budget projections were realistic. You should receive your annual dues bill at the end of December, with dues being delinquent if not received by Feb 15, 2010.

Our annual elections process will occur in late January at our Annual Association Meeting (current target date is the evening of January 19). You will be receiving a meeting package at the end of December or early January with all the details. There will be three open director positions – the one currently occupied by me, the one currently occupied by Vice President Jack Albrecht, and the one currently occupied by Miles Dooher. If you would like to help in running your association, please offer your services. We'd love to have your help! Please contact PML or a board member if you are interested or have questions. You can nominate another association member or nominate yourself. Any member in good standing can run for election to the Board. Director candidates must submit a short candidacy statement (per a template provided to you by PML). Candidacy statements must be received by PML no later than Thursday, December 24, to be included in the meeting packet.

As mentioned last month, the Board is still negotiating a long-term agreement with the city for cost-sharing of Firebreak costs. As with any agreement between distinct parties, care must be taken to ensure all potential issues are addressed. We were successful in receiving reimbursement from the city for relevant 2009 costs, so our current efforts simply need to be completed in time to support the 2010 efforts next summer. Many thanks to our Landscape Chair, Miles Dooher, for leading the charge on this effort.

Thanks once again for your support of our Association.

Bob Kiss (President@sugarloafhoa.org)

## NEED SERVICE, HAVE A QUESTION?



Do you want to get in touch with your association manager or need a service request taken care of?

You may contact the following for

**immediate service:** Call PML at (650) 349-9113 and dial the

Receptionist at ext. 100, Sabrina at ext. 122, or

Debbie at ext. 121, you may also send an email to:

**[sabrina@pmlmanagement.com](mailto:sabrina@pmlmanagement.com)** or  
**[debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com)**.

If there is something that you would like to bring to the Board's attention, submit your concern in writing at least one week before the next Meeting (see date below) and then come to the monthly Board Meeting to present your issue.

If you want to know more about PML, visit its web site at:  
**[www.pmlmanagement.com](http://www.pmlmanagement.com)**.

## ARCHITECTURAL COMMITTEE

Please note that garage door color is an integral element of the home's color scheme. When replacing garage doors, an architectural project form must be submitted for approval. This will ensure that the proper door color is being provided. New doors often need to be painted to match the house color scheme. The rules for garage door coloration, as well as information on many other architectural topics, are available on our website. (**[www.sugarloafhoa.org/architectural.html](http://www.sugarloafhoa.org/architectural.html)**). If you don't have internet access, or want to speak to a human, please contact the architectural committee.

## LANDSCAPE

In December, the maintenance crew, in addition to their regular work:

- Will make sure that drain swales and storm drains are kept free of debris
- Will check common areas for dead plants and bushes and plan for replacements and additions in the spring.

The common area irrigation has been turned off for the winter. The committee will go through a normal water usage assessment and then check for leaks in the spring when the water gets turned back on.

The wood chips spread in the easements and common areas have had mixed reactions. Would like to hear your comments - More, Less, Don't care...

We welcome comments. Any questions, please contact Sabrina at PML: (650) 349-9113x122

## VISITOR PARKING

Please be reminded that, per Section 5.04 of our Declaration, all parking spaces (other than home driveways) on our private lanes are designated as guest parking. Owners or tenants shall not park in these spaces on a regular basis, including consistent overnight parking.

PUBLIC SAFETY

We hope everyone has a terrific Holiday Season. If you’re enjoying a Christmas tree at your home, please note that you can recycle your tree when you are done with it. Here’s what you need to know:

- Remove all lights, ornaments, tinsel and decorations
- Flocked trees **are** accepted
- Trees will be picked up curbside on our normal recycling days
- Leave the tree on the curb, **next to** (not in) your green Yard Trimmings Cart
- Trees **do not** need to be cut. However, if you can, please cut the tree in half. Whole or cut trees will be picked up. No special arrangements are needed.

Information Source: Allied Waste, 650-592-2411  
www.alliedwastesmc.com

OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws and the Declaration (CC&Rs) are posted on our website for your convenience, but you will need a password to open them (password is shown in your paper copy newsletter).

COMMITTEES

Architecture

(Chair) Bob Kiss – (650) 212-5477  
[architecturechair@sugarloafhoa.org](mailto:architecturechair@sugarloafhoa.org)

Landscape

(Chair) Miles Dooher – [jmdooher@comcast.net](mailto:jmdooher@comcast.net)  
Jack Albrecht – [Nothometoday@earthlink.net](mailto:Nothometoday@earthlink.net)  
If any member has any landscaping or sprinkler concerns, you can reach Sabrina of PML either by phone at (650) 349-9113 x122 or by email at: [sabrina@pmlmanagement.com](mailto:sabrina@pmlmanagement.com).

Public Safety

(Chair) Larry Connell – [lconnell@cbtnorcal.com](mailto:lconnell@cbtnorcal.com)

YOUR BOARD of DIRECTORS

#Bob Kiss	President
#Jack Albrecht	Vice-President
*Larry Connell	Treasurer
*Rhoda Meade	Secretary
#Miles Dooher	At-Large
*Term ends at 2011 election #Term ends at 2010 election	

IMPORTANT NUMBERS

PML Management Corporation  
655 Mariners Island Blvd., Suite 301  
San Mateo, CA 94404-1011  
Telephone/Fax: ..... (650) 349-9113/ (650) 349-9190  
Fax: ..... (650) 349-9190  
E-mail: [sabrina@pmlmanagement.com](mailto:sabrina@pmlmanagement.com) or [debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com)  
Life Threatening Emergencies: ..... 911  
Other Emergencies: ..... (650) 349-9113  
San Mateo Police (Non-Emergency) .... (650) 522-7700

NEXT BOARD MEETING

The next Board of Directors Meeting will be held on **Tuesday, December 22, 2009 at 5:30pm** in the office of PML Management.

Directions

From 92

1. Take 92 East
2. Exit Mariners Island Blvd.
3. Take a right at the exit light, at Mariners Island Blvd.
4. Keep straight until you reach Trader Lane (Approx. three (3) stop lights)
5. PML Management is located at the **FIRST** driveway on the right hand side after you cross Trader Lane.

**PML Management**  
**655 Mariners Island Blvd., #301**  
**San Mateo, CA 94404**

Board Meeting Agenda:

Call to Order  
Open Forum (5 min limit per topic)  
Agenda Approval / Calendar Review  
Approval of Previous Minutes  
Reports (Treasurer, Landscape, Architecture)

Unfinished Business:  
Firebreak Agreement with City of San Mateo  
2010 Election Preparations – Review candidates submitted to date  
Review and Approve materials for annual meeting package

New Business:

Review Correspondence