

SUGARLOAF NEWS

PRESIDENT'S CORNER

Happy summer to all Sugarloaf Association Members!

As a follow up to last month's information, I'm pleased to confirm that the fire break project began the first week of July and has made excellent progress so far. We contracted with Advanced Tree Care and continue to work closely with the San Mateo Fire Marshal's office to ensure the defensible space is adequate. We expect this year's project to be complete within the next few weeks. Please note that homeowners are responsible for defensible space requirements on their property (excepting landscape easements). SHOA is addressing defensible space in the common areas and landscape easements of our development, which includes many canyon areas. If you have any questions, please don't hesitate to contact PML or the Board. For further information on the state's fire programs, see http://www.fire.ca.gov/fire_prevention/fire_prevention_wildland.php#Local

You should have received the revised Bylaws and CC&Rs in the mail within the last month. With that mailing, you also received a form asking you to indicate your preference in regards to two items - 1) opting out of communications from other association members and 2) allowing SHOA to exclusively use electronic communications rather than paper communications (at a future date). If you haven't already completed the form, please do so as soon as possible. Many thanks to those who have already returned their form. As a reminder, the Bylaws and CC&Rs are posted on our website for your convenience. You'll need a password to access (provided in your US Mail newsletter copy).

Finally, the Board is seeking an interested party to serve as a Director as well as someone to join the architectural committee. If you are interested in helping out, please contact the Board, or PML, or come to the next Board meeting.

Thanks once again for your support of our Association!

Bob Kiss (President@sugarloafhoa.org)

NEED SERVICE, HAVE A QUESTION?



Do you want to get in touch with your association manager or need a service request taken care of? You may contact the following for **immediate service:**

Receptionist at ext. 100, Sabrina at ext. 122, or Debbie at ext. 121, you may also send an email to:

Debbie@pmlmanagement.com or
Sabrina@pmlmanagement.com.

If there is something which you would like to bring to the Board's attention, submit your concern in writing at least one week before the next Meeting (see date below) and then come to the monthly Board Meeting to present your issue.

If you want to know more about PML, visit its web site at: www.pmlmanagement.com.

ARCHITECTURAL COMMITTEE

As mentioned previously, the annual property exterior audit was completed recently. Letters to owners of properties in need of repair are in the process of being prepared and mailed. This effort has been very successful in the past few years in helping to maintain the appearance of our development as an element of sustaining property values. Thank you in advance for your cooperation in addressing any identified issues. As always, please contact PML or the committee if you have questions or concerns about any audit findings.

As a reminder, per CC&R Article 6.01, changes to exterior structures (including windows and painting) require approval by the Architectural Committee or the Board. While most owners comply with this requirement, we still encounter situations in which projects are performed without approval. Please help avoid potential conflict by checking first before embarking on an exterior project. Please also note that there are multiple documents posted on our website covering the rules for painting exterior structures and garage doors. Please contact a committee member with any questions. We thank you for your cooperation.

Finally, there have been questions about the allowed hours for construction projects within our development. The city of San Mateo Municipal Code is as follows:

"23.06.060 HOURS OF WORK. No work regulated by this Code shall be permitted between the hours of 7 p.m. and 7 a.m., Monday through Friday, nor prior to 9 a.m. or after 5 p.m. on Saturday, nor prior to 12 noon or after 4 p.m. on Sundays. These hours do not apply to construction work that takes place inside a completely enclosed building and does not exceed the exterior ambient noise level as measured ten feet from the exterior property lines. (Ord. 2007-11 § 1, 2007; Ord. 2001-4 § 1, 2001; Ord. 1999-8 § 2, 1999; Ord. 1992-12 § 1 (part), 1992; Ord. 1990-4 § 1, 1990)."

Further information is available at:

(OVER)

<http://bayside.ci.sanmateo.ca.us/dept/codes/ch23-06.html>
<http://bayside.ci.sanmateo.ca.us/dept/codes/ch07-30.html>

LANDSCAPE

We've been focused on the large tree project / fire break for the last couple of months and will continue that until project completion. Besides keeping the common areas clear of debris, we will focus on removing dead bushes, small trees and trimming back areas that have become overgrown. Later we will replant and landscape where needed. Sprinkler heads require ongoing monitoring - they can break, get clogged or wiring can fail. If you notice the common area around you is not being watered, please let PML know and we will get it fixed pronto!

PUBLIC SAFETY

Just a reminder that it is a good idea to keep your cars locked. There was a recent incident of someone rummaging through two cars on Toyon Ct.

COMMITTEES

Architectural

(Chair) Bob Kiss – (650) 212-5477

architecturechair@sugarloafhoa.org

Landscape

(Chair) Miles Dooher – jmdooher@comcast.net

If any member has any landscaping or sprinkler concerns, you can reach Debbie of PML either by phone at (650) 349-9113x121 or by email at: debbie@pmlmanagement.com.

Public Safety

(Chair) Larry Connell – lconnell@cbnorcal.com

YOUR BOARD of DIRECTORS

#Bob Kiss	President
#Miles Dooher	Vice-President
*Larry Connell	Treasurer
*Mark Brosche	Secretary
Open	Director

*Term ends at 2009 election #Term ends at 2010 election

IMPORTANT NUMBERS

PML Management Corporation
655 Mariners Island Blvd., Suite 301
San Mateo, CA 94404-1011

Telephone: (650) 349-9113

Fax:..... (650) 349-9190

E-mail: debbie@pmlmanagement.com or
sabrina@pmlmanagement.com

Life Threatening Emergencies: 911

Other Emergencies: (650) 349-9113

San Mateo Police (Non-Emergency) (650) 522-7700

NEXT BOARD MEETING

The next Board of Directors Meeting will be held on **Tuesday, July 29, 2008** at **5:30pm** in the office of PML Management.

Directions

From 92

1. Take 92 East
2. Exit Mariners Island Blvd.
3. Take a right at the exit light, at Mariners Island Blvd.
4. Keep straight until you reach Trader Lane
(Approx. three (3) stop lights)
5. PML Management is located at the **FIRST** driveway on the right hand side after you cross Trader Lane.

PML Management
655 Mariners Island Blvd., #301
San Mateo, CA 94404

Board Meeting Agenda:

Call to Order

Open Forum (5 min limit)

Agenda Approval / Calendar Review

Approval of Previous Minutes

Reports (Treasurer, Landscape, Architecture)

Unfinished Business:

Large Tree Pruning / Fire Break Project - Status update,
Review invoices

Member Privacy & Electronic Communications - Status of
incoming member response forms

Property Manager Contract Renewal - Board Feedback on
Proposed PML Contract

Painting of Address Numbers on Curbs

New Business:

Appointment of Director to Fill Vacancy

2009 Draft Budget Review

Correspondence Review

Adjournment