

SUGARLOAF NEWS

The Newsletter of
Sugarloaf Homeowners
Association
February 2008

PRESIDENT'S CORNER

Greetings to all Sugarloaf Association Members!

As you all hopefully know, we are currently in the process of conducting our annual election. Besides voting for the three open Board of Director positions, we are voting on the annual tax resolution as well as voting on acceptance of the revised association Bylaws and CC&R documents. The balloting process closes as of February 26. If you haven't done so already, please do take a moment to complete and return your ballot to PML. As of the drafting of this newsletter, just over 100 ballots had been submitted. To achieve a quorum, we must have at least 114 valid ballots. In addition, to approve the governing document revisions (very important to allow us to be in compliance with the law), we need 114 approval votes to approve the documents. If you have questions about the process, please contact PML or a Board member.

As an update to the earlier discussion of our efforts to evaluate and upgrade the common area (nearly 4 acres!) irrigation systems, we have completed the identified repairs at a cost of approximately \$4000. The systems should be in good shape when landscape watering is required in the coming months. Special thanks to a homeowner who helped Director Miles Dooher make this project happen!

Please note that our website (www.sugarloafhoa.org) has been active for about a month now. Please take a moment to visit and see what information is readily accessible to each of us. Our governing documents (Bylaws and CC&R's) are posted for your convenience, but you will need a password to open them (password in hard copy newsletter). The currently posted documents show the changes that we are being asked to approve via the election process. Also please note that, from the home page, you can sign up to receive electronic communications from our association (e.g. board meeting announcements, monthly newsletters, etc.). For the time being, any electronic communication would be in addition to the paper copies you receive via US Mail. In the future, we hope to develop a system whereby you can agree to receive all your communications electronically, which would save the association a significant amount of money.

Finally, I'd like to thank homeowner Katie Flynn for volunteering to pursue AT&T to repair the sidewalk and road on De Anza Blvd after an incomplete job by an AT&T contractor. Katie's efforts are

much appreciated.

Thanks once again for your support of our Association!

Bob Kiss (president@sugarloafhoa.org)

NEED SERVICE, HAVE A QUESTION?



Do you want to get in touch with your association manager or need a service request taken care of?

You may contact the following for **immediate service**:

Receptionist at ext. 100, Sabrina at ext. 122, or Debbie at ext. 121, you may also send an email to:

Debbie@pmlmanagement.com or
Sabrina@pmlmanagement.com.

If there is something which you would like to bring to the Board's attention, submit your concern in writing at least one week before the Meeting (see date below) and then come to the monthly Board Meeting to present your issue.

If you want to know more about PML, visit its web site at: www.pmlmanagement.com.

RECYCLING THIEVES

Please be advised that homeowners have observed passersby rummaging through paper recycling bins in our neighborhood on several occasions. Although it is unclear of their intent, one can speculate that they may be looking for personal information that could be used to conduct credit fraud or identity theft activities. Because of legal questions around who owns material placed out for recycle, the police may not be able to do much if they catch someone in the act. Everyone is encouraged to shred any personal information being recycled or otherwise keep it out of your recycle bins.

CONTACTING OTHER HOMEOWNERS

From time to time, an owner may want to directly contact another owner, but may not have a contact phone number. This often involves non-resident owners. Please be advised that the property manager (PML) and the Board are not allowed to provide phone numbers without the express permission of the owner in question. If you need to contact another owner and don't have a phone number, you may ask PML to contact the owner and either forward your information to them or ask them if they give

(OVER)

authorization for PML to provide their phone number to the requestor. Thanks for your understanding of this privacy issue.

PUBLIC SAFETY

Several members have asked who owns the streets of Sugarloaf? DeAnza Boulevard, Parkwood Drive, and Toyon Court, are owned, maintained, and controlled by The City of San Mateo. All the rest are owned, maintained, and controlled by Sugarloaf Homeowners Association.

LANDSCAPE

Here is an update on the January 4th storm damage. The Board has approved the replacement of 3 trees which were blown down. Cost: \$200.00 each tree = \$600. Lee's Gardening will plant at no additional charge. This brings total damage to \$2,615.00 thus far.

COMMITTEES

Architectural

(Chair) Brent Matheny – (650) 345-1152

architecturechair@sugarloafhoa.org

Bob Kiss – (650) 212-5477

accmember2@sugarloafhoa.org

Landscape

Frank O'Neill – fconeill@sbcglobal.net

If any member has any landscaping or sprinkler concerns, you can reach Debbie of PML either by phone at (650) 349-9113x121 or by email at: debbie@pmlmanagement.com.

Public Safety

Frank O'Neill – fconeill@sbcglobal.net

YOUR BOARD of DIRECTORS

#Bob Kiss	President
*Larry Connell	Treasurer
#Miles Dooher	Secretary
#Frank O'Neill	Director
*Mark Brosche	Director

#Term ends at 2008 election *Term ends at 2009 election

IMPORTANT NUMBERS

PML Management Corporation
655 Mariners Island Blvd., Suite 301, San Mateo, CA 94404-1011
Telephone: (650) 349-9113
Fax:..... (650) 349-9190
E-mail: debbie@pmlmanagement.com or
sabrina@pmlmanagement.com
Life Threatening Emergencies: 911
Other Emergencies: (650) 349-9113
San Mateo Police (Non-Emergency) (650) 522-7700

NEXT BOARD MEETING

The next Board of Directors Meeting will be held on **Tuesday, February 26, 2008** at **5:30pm** in the office of PML Management.

Directions

From 92

1. Take 92 East
2. Exit Mariners Island Blvd.
3. Take a right at the exit light, at Mariners Island Blvd.
4. Keep straight until you reach Trader Lane
(Approx. three (3) stop lights)
5. PML Management is located at the **FIRST** driveway on the right hand side after you cross Trader Lane.

PML Management
655 Mariners Island Blvd., #301,
San Mateo, CA 94404

Board Meeting Agenda:

- I. Call to Order
- II. Open Forum (5 Min Max Per Homeowner)
- III. Agenda Approval / Calendar Review
- IV. Approval of Previous Board Meeting Minutes
- V. Reports
 - a. Treasurer
 - b. Landscape Committee
 - c. Architectural Committee
- VI. Unfinished Business
 - a. Large Tree Pruning
 - b. Landscape Contract Review
- VII. New Business
 - a. Election Status
 - b. Board of Directors Candidacy
- VIII. Pending Items
 - a. Irrigation System Repairs – Closeout Report
 - b. Painting Compliance
- IX. Correspondence Review
- X. Adjournment